

Tuesday, January 14, 2025  
4:45PM

Tomahawk City Hall  
23 N 2<sup>nd</sup> Street

**COMMITTEE  
MEMBERS**

STEVEN E. TASKAY  
CHAIRPERSON

MICKEY LOKA  
DISTRICT 1

DALE ERNST  
DISTRICT 1

JEFF KAHLE  
DISTRICT 2

STEVE BARTZ  
DISTRICT 3

JAMES GRAEBER  
CITIZEN ADVISORY  
MEMBER

“WINTER,  
SPRING,  
SUMMER,  
FALL...  
TOMAHAWK  
HAS IT ALL”

**AGENDA**

- A. **Call to Order**
- B. **Public Comments** (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
- C. **Minutes of Previous Meeting(s)**
  - 1. December 2, 2024
- D. **Other Business**
  - 1. Review Employee Handbook
    - i. General Review of Employee Handbook and Benefits
    - ii. Article II Employee Benefits
      - 1. Section 4(G) – Holidays – Police Dispatch
      - 2. Section 5(A) – Vacation Schedule
      - 3. Section 6(A) – Sick Leave Benefit and Accumulation
      - 4. Section 11 – Longevity
      - 5. Section 13 – Uniforms/Safety Glasses
- E. **Set Time and Date of Next Meeting**
  - 1. Call of the Chair
- F. **Adjournment**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

**PLEASE TURN CELL PHONES ON SILENT DURING MEETINGS**

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46

**Personnel Committee**  
**City of Tomahawk, City Council Chambers**  
**23 N 2<sup>nd</sup> St, Tomahawk, WI 54487**  
**December 2, 2024 at 4:45 p.m.**

**Call to Order:** Mayor Taskay called the meeting of the Personnel Committee to order at 4:52 p.m.

**Members Present:** Members present were Jeff Kahle, Steve “Ding” Bartz, Dale Ernst, and Mickey Loka. Absent was Mayor Steve Taskay and James Graeber.

Also present was Clerk/Treasurer Amanda L. Bartz, Administrative Assistant Lexie VanStrydonk, Police Sargent Steve Buckwalter, Street Leadsperson Nick Rosenmeier, Crewpersons Zach Sherman, Rob Ernst, and Travis Vacho, Water Leadsperson Glenn Hanna, Water Operator Derek Dotter, Wastewater Leadsperson Bill Jelinek and Wastewater Operator Rich Thiemer.

**Public comments:** There were no public comments.

**Minutes of Previous Meeting:** BARTZ MOVED to approve the minutes from the November 13, 2024 meeting and MICKEY LOKA seconded. The VOTE was unanimous.

**Other Business**

**2025 Salary Ordinance:** Zach Sherman requested that the non-represented employee received the same pay increases as the Police Department, 2% increase on January 1<sup>st</sup> and 3% increase on July 1<sup>st</sup>.

BARTZ MOVED forward the recommendation of a split increase of 2% on January 1<sup>st</sup> and 3% on July 1<sup>st</sup>, MICKEY LOKA seconded. The VOTE was unanimous.

**Review Employee Handbook**

HANNA stated that we are required to wear a uniform and requested an allowance rather than the uniforms from Vestis (Aramark). BARTZ voiced concerns with the purchases being “uniform” and a standard need to be set.

ERNST said that they would like to see the cost to Vestis and what they are providing and agreed that they need to be consistent throughout the City and departments.

BARTZ asked about safety equipment for throwing switches (electrical). Discussion followed.

Sargent BUCKWALTER stated that the Chief had some requests he would like to present. He stated that the first request would be to increase the maximum number of sick hours that can be accumulated to 1080 versus 120 days or 960 hours.

Sargent BUCKWALTER stated that he would also ask that the part-time employees (dispatch) be granted sick and vacation time and asked that the non-represented police officer receive the same vacation schedule as the represented.

The Committee would like to set a date in January to look at these requests.

1  
2 Clerk stated that she would like to look at City Halls operating hours. The Committee requested a survey  
3 of customers through March to include the lunch hour and noon to 4:00 p.m. on Fridays. MICKEY LOKA  
4 voiced that his biggest concern is the lunch hour coverage.

5  
6 **Set Time and place of next meeting:** The next meeting of the Personnel Committee will be January 14,  
7 2025 at 4:45 p.m. at Tomahawk City Hall.

8  
9 **Adjourn:** BARTZ MOVED to adjourn the meeting of Personnel Committee and ERNST seconded. The  
10 VOTE was unanimous. The meeting was adjourned at 5:26 p.m.