

Tuesday, January 28, 2025
5:00 p.m.

Tomahawk City Hall
23 N 2nd Street, Tomahawk, WI

COMMITTEE MEMBERS

PAT HASKIN
DISTRICT 1

ED NYSTROM
DISTRICT 1

DALE ERNST
DISTRICT 2

WILL GARSKE
DISTRICT 2
CHAIRPERSON

TADD WEGENER
DISTRICT 3

The Committee meeting will be held both in person and virtually. If you are attending remotely, you can do so by either of the following ways:

US Toll Fee:
1-888-475-4499

Access Code:

903 385 0484

Password: 54487

-OR-

Via a smart device or computer:

www.zoom.com

AGENDA

A. **Call to Order**

B. **Public Comments** (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)

C. **Minutes of Previous Meeting**

1. January 7, 2025 (page 2)

D. **Licenses**

1. Operator Licenses (page 4)

E. **Special Events**

1. 2025 Celebrations Budget Vs Actual (page 5)
2. Tomahawk Main Street Wine Walk – May 9, 2025 (page 6)
3. Main Street Memories Car Show – May 25, 2025 (page 8)
4. Tomahawk Main Street Farm and Flea Market – Tuesdays June through October (page 10)
5. Arts, Craft, and Vendor Fair – July 3, 2025 (page 12)
6. National Night Out – August 5, 2025 (page 14)
7. Chambers’ Annual Bonfire & Brat Fry – September 11, 2025 (page 16)
8. Tomahawk Chambers’ Annual Venison Feed – November 22, 2025 (page 18)
9. Tomahawk Hometown Christmas – November 29, 2025 and December 12, 2025 (page 20)

F. **Other Business**

1. Request from Police Department to Carry Over Unused Vacation Hours (page 23)

G. **Reports**

1. Police Dept Reports – January 2025
2. Fire Dept Report – January 2025

H. **Set Time and Date of Next Meeting** – February 25, 2025 at 5:00 p.m.

I. **Adjournment**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

1 **MINUTES OF THE HEALTH AND SAFETY COMMITTEE**
2 **City of Tomahawk, City Council Chambers**
3 **23 N 2nd St, Tomahawk, WI 54487**
4 **January 7, 2025 at 5:00 p.m.**
5

6 **Call to Order:** Will Garske called the meeting of the Health and Safety Committee to order at
7 5:01 p.m.

8
9 **Roll Call:** Committee members present were Pat Haskin, Ed Nystrom, Will Garske, Dale Ernst, and
10 Tadd Wegener.

11
12 Also present was Clerk/Treasurer Amanda L. Bartz, Street Leadsperson Nick Rosenmeier, Fire
13 Chief Paul Winter, Police Chief Al Elvins, Mayor Steve Taskay and Alderpersons Jeff Kahle and Mike
14 Loka. Public in attendance was Roxanne Consolver, Zahary Garner, Jalen Maki (virtual), and
15 Jennifer Turkiewicz from Tomahawk Main Street, Inc.

16
17 **Public Comments:** There were no public comments.

18
19 **Minutes of Previous Meetings:** HASKIN MOVED to approve the December 3, 2024 minutes and
20 WEGENER seconded. The VOTE was unanimous.

21
22 **Licenses**

23 Operator Licenses: ERNST MOVED to approve the operator license as presented and WEGENER
24 seconded. The VOTE was unanimous.

25
26 **Special Events:**

27 2024 Celebrations Budget vs. Actual: The Committee reviewed the report.

28
29 Friends of Lake Mohawksin Bon Fire – Saturday, February 8, 2025 – Clerk BARTZ explained that this
30 application is the same as the prior year. NYSTROM MOVED to approve the application and
31 WEGENER seconded. The VOTE was unanimous.

32
33 **Other Business:**

34 Request from Tomahawk Main Street, Inc. to Review the Peddlers and Solicitor Ordinance and
35 Whan a License/Permit is Required: Turkiewicz stated that the Clerk sent her the ordinance to
36 review. She stated that during the Hometown Christmas event, there was some confusion on if a
37 merchant license was required for vendors on private property.

38
39 GARSKE asked the Chief his interpretation of the ordinance, Chief ELVINS stated that he read the
40 ordinance that events longer than 2 days (consecutive) transient merchant licenses are required.

41
42 Turkiewicz asked who is responsible for ensuring vendors have obtained their licenses. Chief
43 ELVINS stated that the Police Department has always checked vendors for licensing.

1
2 HASKIN stated that when an event is planned it is disrespectful to run additional vendors into the
3 event and not include the event sponsor. She stated that this has happened at other events.
4

5 **Reports**

6 Police Department Report – December 2024: The Committee reviewed the Police Report. Chief
7 ELVINS added that Tim’s Auto Salse donates \$200 from the sale of any decommissioned squad
8 cars that he sells. He stated that he donated \$1200 in December alone.
9

10 Fire Department Report – December 2024: The Committee reviewed the Fire Department report.
11 Chief WINTER stated that they are working on the replacement for Engine 3 and will be looking for
12 approval from the Finance and Council to enter into a purchasing agreement at their meetings.
13

14 **Set Time and Date of Next Meeting:** The next meeting of the Health & Safety Committee will be
15 the last Tuesday of the month at 5:00 p.m. at City Hall in the Council Chambers or at the call of the
16 chairperson.
17

18 **Meeting Adjournment:** ERNST MOVED to adjourn the meeting of the Health and Safety Committee
19 and HASKIN seconded. The VOTE was unanimous. The meeting was adjourned at 5:17 p.m.

DRAFT

Health and Safety Committee

Approval of Operator's (Bartender's) Licenses

Back-Ground Check	One Year	Two Year	Pro-visual	Temp-orary	License #	LastName	FirstName	Effective Date	Expiration Date	Fee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	884	DeSimons	Reginamarie	2/4/2025	6/30/2026	\$40.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	882	Kaplanek	Joseph	1/7/2025	6/30/2026	\$45.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	883	Powers	Christina	1/8/2025	6/30/2026	\$45.00
										\$130.00

Account Number		2025 January	2025 Actual 01/20/2025	2025 Budget	Budget Status	% of Budget
100-54-44203-000-000	Sundy Lics Trans Merchant - GF	0.00	0.00	8,800.00	-8,800.00	0.00
100-56-46752-000-000	Special Event Fees - Gen Fund	41.00	41.00	3,000.00	-2,959.00	1.37
100-56-46752-000-001	SARA Park Vendor Fees-Gen Fund	0.00	0.00	8,000.00	-8,000.00	0.00
Celebrations - Revenue		41.00	41.00	19,800.00	-19,759.00	0.21
Total Revenues		41.00	41.00	19,800.00	-19,759.00	0.21

Account Number		2025 January	2025 Actual 01/20/2025	2025 Budget	Budget Status	% of Budget
100-05-55301-111-000	CELEBRATE - REGULAR WAGES	0.00	0.00	27,497.80	27,497.80	0.00
100-05-55301-112-000	CELEBRATE - OVERTIME	0.00	0.00	0.00	0.00	0.00
100-05-55301-151-000	CELEBRATE - SOCIAL SECURITY	0.00	0.00	2,103.58	2,103.58	0.00
100-05-55301-152-000	CELEBRATE - RETIRE - EMPLOYR	0.00	0.00	1,785.72	1,785.72	0.00
Celebrations - Personnel		0.00	0.00	31,387.10	31,387.10	0.00
100-05-55301-290-000	CELEBRATE - OTHR CONTRACTD SVC	0.00	0.00	26,000.00	26,000.00	0.00
100-05-55301-390-000	CELEBRATE - OTHR SUP/EXPNS	0.00	0.00	4,000.00	4,000.00	0.00
100-05-55301-390-001	CELEBRATE - SARA SUP/EXPNS	0.00	0.00	5,000.00	5,000.00	0.00
Celebrations - Operating		0.00	0.00	35,000.00	35,000.00	0.00
219-05-55301-290-000	Fall Ride Contracted Services	0.00	0.00	0.00	0.00	0.00
Celebrations - ARPA		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	66,387.10	66,387.10	0.00
Net Totals		41.00	41.00	-46,587.10	-46,628.10	-0.09

Tomahawk Main Street Wine Walk

May 9, 2025 from 4:00 p.m. - 8:00 p.m.

Wine walk with food tasting at participating business. May include food vendors on the vacant lot on the northeast corner of Wisconsin Avenue and 3rd Street or in the parking lot of Tomahawk Tattoo & Tan and Auntie Em's.

EVENT INFORMATION

Sponsor: Tomahawk Main Street, Inc.

Location: W Wisconsin Av, from 4th Street to Railway St

Estimated Attendance: 250

1. EVENT INFORMATION AND SITE LAYOUT

- May 9, 2025
 - 10:00am to 4:00pm – Set Up
 - 4:00 to 8:00 p.m. – Wine Walk
 - 7:00 to 9:00pm – Clean up

2. RESERVATIONS

- No reservations are required for this event.

3. GARAGE COLLECTIONS

- Private businesses will provide garages prior to exiting each location. City staff will check on receptacle the morning of the event and the morning after the event.

4. RESTROOMS

- Participating business will allow for bathroom facilities.

5. PARKING

- Participants will use Wisconsin Av, side streets, and the municipal parking lot for this event.

6. OPEN INTOXICANT

- May 9, 2025 from 4:00 p.m. to 8:00 p.m. on Wisconsin Ave (alley to alley) from 4th Street to Railway Street

7. APPROVAL

- This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:

○

-
- This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:

○

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	1.00	10.00	10.00	
Barricades	-	1.00	-	
Picnic Tables	-	2.00	-	
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			35.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	56.37	-	
Crewperson III	1.0	52.67	52.67	
Parks LTE	-	19.22	-	
Parks OT	-	79.01	-	
Parks Sumer Intern	-	11.30	-	
Police Officer	-	56.79	-	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader	-	59.20	-
Dump Truck	-	68.86	-
Clam Truck	-	58.98	-
Pick Up Truck	1	18.12	18.12
Diamond Groomer	-	28.80	-
Squad Car	-	20.00	-

Materials

Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-	

Total Estimated Costs 95.79

Net Cost to the City	60.79
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Assets Provided by the City

Barricades	0
No Parking Signs	0
Waste Containers	0
Picnic Tables	0
Port-A-Potties	0
Electrical Pannels	0

Tomahawk Main Street Memories Car Show

May 25, 2025 from 7:00 a.m. - 5:00 p.m.

Car show with craft and food vendors and family activities.

EVENT INFORMATION

Sponsor: Tomahawk Main Street, Inc.

Location: W Wisconsin Av, from 4th Street to Railway St

Estimated Attendance: 3,000 to 5,000+

1. EVENT INFORMATION AND SITE LAYOUT

- May 24, 2025 (Saturday)
 - After 6:00 p.m. – Port-a-potties & Dumpsters Delivered
 - Signs go up
- May 25, 2025 (Sunday)
 - 5:00 a.m. barricades are placed, and detours set up.
 - 7:00 a.m. – 4:00 p.m. – Event Hours
 - 4:00 to 10:00 p.m. – Clean up.
- May 26, 2025 (Monday)
 - Port-a-Potties are picked up.
 - Dumpsters are picked up.

2. OPEN INTOXICANTS

- Open Intoxicants is not waived for this event.

3. RESERVATIONS

- No reservations are required for this event.

4. GARAGE COLLECTIONS

- Event organizers are paying for the delivery and pick-up of 20 solid waste containers.

5. RESTROOMS

- 9 port-a-potties will be placed on Friday and picked up Sunday.

6. PARKING

- Property owners on Wisconsin Ave are sent a letter regarding the closing of Wisconsin Ave.
- Participants will use side streets and the municipal parking lot for this event.

7. APPROVAL

- This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:
 -

 - This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:
 -
-

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	20.00	1.00	20.00	
Picnic Tables	12.00	2.00	24.00	
Waste Disposal Cans	20.00	2.00	40.00	
Electrical Service	2.00	25.00	50.00	\$25 per day/per panel
Total Charges			159.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	62.08	-	
Crewperson III	6.0	58.27	349.62	
Parks LTE	-	19.95	-	
Parks OT	-	87.41	-	
Parks Sumer Intern	-	12.19	-	
Police Officer	-	65.79	-	
Police Officer OT	6.0	98.69	592.11	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader	-	59.20	-
Dump Truck	-	68.86	-
Clam Truck	-	58.98	-
Pick Up Truck	3	18.12	54.36
Diamond Groomer	-	28.80	-
Squad Car	6	20.00	120.00

Materials

Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-	

Total Estimated Costs 1,141.09

Net Cost to the City	982.09
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Assets Provided by the City

Barricades	20
No Parking Signs	0
Waste Containers	20
Picnic Tables	12
Port-A-Potties	0
Electrical Pannels	2

Tomahawk Main Street Farmers Market

Tuesdays June through October 2025

Weekly farmers market.

1. SITE LAYOUT

- Farmers Market will be located on N 3rd Street between Wisconsin Avenue and Somo Avenue.
(Changed in 2024)
 - The ally will be kept open to allow delivery trucks and ally traffic.
 - Residential property located at 28 N 3rd St would be impacted by this change.

2. RESERVATIONS

- Reservations are required for this event, there is no cost to the organizers.

3. GARAGE COLLECTIONS

- No additional garbage/recycling containers are needed for the event(s).
- All vendors are responsible for their waste.

4. RESTROOMS

- No additional restrooms are needed for this event.

5. PARKING

- **NEW in 2024** – Designate the first two stalls on either the northwest or northeast corner of Wisconsin Av and 3rd St as Temporary “Disabled Parking” during the event.
- Event coordinator will place “No Parking” Signs on 3rd Street in the morning and be removed after the event (by 3:30 p.m.) each week.
- Parking is provided off-street and the municipal lot at Some Av and 2nd St.

6. EMERGENCY PLAN

- A first aid kit will be kept on site.

7. OTHER COMMENTS/RECOMMENDATION FROM DEPARTMENTS

- “No Parking” signs may not be placed out at 10:30 a.m. on days of the event.
- Ten (10) barricades will be provided for the duration of the season. Event organizers are responsible for placement and removal of the barricades after each event.

8. APPROVAL

- This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:

○

- This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:

○

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	10.00	1.00	10.00	Picked up by Sponsor
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			35.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	56.37	-	
Crewperson III	-	52.67	-	
Parks LTE	-	19.22	-	
Parks OT	-	79.01	-	
Parks Sumer Intern	-	11.30	-	
<i>Overtime rates are 1.5 times the rates listed above.</i>				
Equipment				
Loader	-	59.20	-	Picnic Table Delivery
Dump Truck	-	68.86	-	
Clam Truck	-	58.98	-	
Pick Up Truck	-	18.12	-	
Diamond Groomer	-	28.80	-	
Materials				
Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-	
Total Estimated Costs			25.00	

Net Cost to the City	(10.00)
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Assets Provided by the City	
Barricades	10
No Parking Signs	?

Tomahawk Regional Chamber of Commerce Arts & Craft Fair

July 3rd, 2025

Arts & Craft Fair along with food trucks.

1. Event Information:

Sponsor: Tomahawk Regional Chamber of Commerce.

Location: SARA Park Soccer Field

Estimated Attendance: 1,000

Request Waiver of Open Intoxicants: No

2. Event Schedule

• July 2, 2025:

- 9:30 a.m. to 10:30 p.m. – Setup

• July 3, 2025

- 6:00 a.m. to 3:00 p.m. – Registration & Event Hours
- 3:00 p.m. to 4:00 p.m. - Cleanup

3. Street Closures

There are no street closures.

4. Reservations

- No reservations are required for this event.
- TRCC will get permission/approval from WisDNR for use of their portion of the Soccer Field.

5. Garbage & Recycling

- The City of Tomahawk will provide garbage & recycling containers. Event sponsors are responsible for emptying the containers throughout the event.

6. Restroom Facilities

- Port-a-Johns will be provided by event sponsors.

7. Parking

- Participants will use the Soccer Field for event parking.
- The gravel road that runs north & south will remain open for emergency vehicles.

8. Meeting Dates & Approvals

This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:

This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:

**Tomahawk Regional Chamber of Commerce
Arts Craft Fair**

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	8.00	1.00	8.00	
Picnic Tables	4.00	2.00	8.00	
Waste Disposal Cans	12.00	2.00	24.00	
Electrical Service	1.00	25.00	25.00	\$25 per day/per panel
Total Charges			90.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1.0	25.00	25.00	
Leadperson	-	62.08	-	
Crewperson III	6.0	58.27	349.62	
Parks LTE	-	19.95	-	
Overtime	-	87.41	-	
Parks Sumer Intern	-	12.19	-	
Police Officer	-	65.79	-	
Police Officer OT	-	98.69	-	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader		75.10	-
Dump Truck		68.52	-
Clam Truck		66.28	-
Pick Up Truck	3.0	16.58	49.74
Diamond Groomer		28.80	-
Squad Car		20.00	-

Materials

Gravel		5.17	-
Dumpster - Garbage		35.87	-
Dumpster - Recycling		15.50	-
Can Liners (96 Gal)		0.50	-

Total Estimated Costs 424.36

Net Cost to the City	334.36
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Assets Provided by the City

Barricades	<u>8</u>
No Parking Signs	<u>0</u>
Waste Containers	<u>12</u>
Picnic Tables	<u>4</u>
Port-A-Potties	<u>0</u>
Electrical Pannels	<u>1</u>

Tomahawk Regional Chamber of Commerce National Night Out

August 6th, 2024

Community building campaign that promotes police & community. Partnerships and neighborhood camaraderie. Includes local non-profits and business.

1. Event Information:

Sponsor: Tomahawk Regional Chamber of Commerce.

Location: Veterans Memorial Park

Estimated Attendance: 200

Request Waiver of Open Intoxicants: No

2. Event Schedule

August 5, 2025

11:00 a.m. to 5:00 p.m. – Setup

5:00 p.m. to 7:30 p.m. – Event Hours

7:30 p.m. to 8:00 p.m. – Clean Up

3. Street Closures

There are no street closures.

4. Reservations

Both pavilions will be used for this event.

5. Garbage & Recycling

Park garbage cans will be utilized for this event along with an additional 10 cans.

6. Restroom Facilities

Park bathroom facilities will be utilized for this event.

7. Parking

Off-street parking will be utilized.

No parking on the grass in the park, including ATV/UTVs.

Stakes for the use of inflatables or tents are prohibited.

8. Meeting Dates & Approvals

This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:

This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:

**National Night Out
Tomahawk Regional Chamber of Commerce**

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Rentals	2.00	100.00	200.00	Vet. Mem. Park
Barricades	20.00	1.00	20.00	
Picnic Tables	-	2.00	-	
Waste Disposal Cans	6.00	2.00	12.00	
Port-A-Potties	4.00	35.00	140.00	Vet. Mem. Park
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			397.00	

Expenses - City	ESTIMATE		Notes	
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson		62.08	-	
Crewperson III	2.0	58.27	116.54	Pick up & delivery of cans
Parks LTE		19.95	-	
Overtime		87.41	-	
Parks Sumer Intern		12.19	-	
Police Officer	-	65.79	-	
Police Officer Overtime	-	98.69	-	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader		75.10	-	
Dump Truck		68.52	-	
Clam Truck		66.28	-	
Pick Up Truck	2	16.58	33.16	Pick up & delivery of cans
Diamond Groomer		28.80	-	
Squad Car	-	20.00	-	

Materials

Gravel		5.17	-	
Dumpster - Garbage		35.87	-	Contractor & Landfill
Dumpster - Recycling		15.50	-	Contractor Pickup Fee
96 Gallon Cans	10	2.00	20.00	

Total Estimated Costs 194.70

Net Cost to the City (202.30)

Assets Provided by the City

Barricades	20	Delivered in the a.m. on the day of the event.
No Parking Signs	0	
Waste Containers	6	
Picnic Tables	0	
Port-A-Potties	4	
Electrical Pannels	0	

Tomahawk Regional Chamber of Commerce Bonfire & Brat Fry

September 11, 2025

Annual brat fry, bonfire, & music at SARA Park Boat Landing.

1. Event Information:

Sponsor: Tomahawk Regional Chamber of Commerce.

Location: SARA Park Boat Landing

Estimated Attendance: 500

Request Waiver of Open Intoxicants: No

2. Event Schedule

September 11, 2025

3:00 p.m. to 3:30 p.m. – Setup

Dusk – Bonfire

9:00 p.m – 10:00 p.m - Cleanup

3. Street Closures

There are no street closures.

4. Reservations

No reservations are required for this event.

5. Garbage & Recycling

The City of Tomahawk will provide garbage & recycling containers. Event sponsors are responsible for emptying the containers throughout the event.

6. Restroom Facilities

Port-a-Johns will be provided by event sponsors.

7. Parking

Participants will use the Soccer Field for event parking.

The gravel road that runs north & south will remain open for emergency vehicles.

8. Meeting Dates & Approvals

This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:

This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:

**Tomahawk Regional Chamber of Commerce
Bonfire Brat Fry**

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	1.00	10.00	10.00	
Barricades	12.00	1.00	12.00	
Picnic Tables	-	2.00	-	
Waste Disposal Cans	6.00	2.00	12.00	
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			59.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson		62.08	-	
Crewperson III	24.0	58.27	1,398.48	
Parks LTE		19.95	-	
Overtime		87.41	-	
Parks Sumer Intern		12.19	-	
* Police Officer	-	65.79	-	
* PD OT	3.0	98.69	296.06	
Firefighters	15.0	12.96	194.40	3 X 5 hours

Overtime rates are 1.5 times the rates listed above.

Equipment	Quantity	Rate	Total	
Loader	4	75.10	300.40	
Dump Truck	4	68.52	274.08	
Clam Truck	12	66.28	795.36	
Pick Up Truck	4	16.58	66.32	
Diamond Groomer	-	28.80	-	
Squad Car	-	20.00	-	
Fire Truck	5	141.96	709.80	

Materials	Quantity	Rate	Total	
Gravel	24	5.17	124.08	
Dumpster - Garbage		35.87	-	Contractor & Landfill
Dumpster - Recycling		15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)		0.50	-	

Total Estimated Costs 4,183.98

Net Cost to the City 4,124.98

Assets Provided by the City	Quantity
Barricades	12
No Parking Signs	-
Waste Containers	6
Picnic Tables	-
Port-A-Potties	-
Electrical Pannels	-

* PD hours are not eaily divided. Page 17 of 28
 For events that are not side events, this is an estimate based on length of event.

Tomahawk Regional Chamber of Commerce Annual Venison Feed

November 21, 2025

Grilling venison burgers and serving 1200, free of charge, to participants.

1. Event Information:

Sponsor: Tomahawk Regional Chamber of Commerce.

Location: Wisconsin Avenue (S. Tomahawk Avenue to Railway Street)

Estimated Attendance: 800-1000

Request Waiver of Open Intoxicants: Yes, 11:30 a.m. to 2:00 p.m.

2. Event Schedule

November 21, 2025

9:30 a.m. to 11:30 a.m. – Setup

11:30 a.m. to 2:00 p.m – Event Hours

2:00 p.m. to 2:30 p.m - Cleanup

3. Street Closures

Wisconsin Avenue (S. Tomahawk Avenue to Railway Street)

Stryker’s Bowling, US Post Office, & Tomahawk Pharmacy will be notified in person.

4. Reservations

No reservations are required for this event.

5. Garbage & Recycling

City of Tomahawk will provide garbage & recycling containers.

Hot coals will be removed by City DPW

6. Restroom Facilities

Port-a-Johns will be provided.

7. Parking

Participants will use Wisconsin Av, side streets, and the municipal parking lot for this event.

8. Meeting Dates & Approvals

This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:

This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:

**Tomahawk Regional Chamber of Commerce
Annual Venision Feed**

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License		10.00	-	
Barricades	6.00	1.00	6.00	
Picnic Tables	12.00	2.00	24.00	
Waste Disposal Cans	8.00	2.00	16.00	
Electrical Service		25.00	-	\$25 per day/per panel
Total Charges			71.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson		62.08	-	
Crewperson III	6.0	58.27	349.62	
Parks LTE		19.95	-	
Overtime		87.41	-	
Parks Sumer Intern		12.19	-	
Police Officer		65.79	-	
Police Officer OT		98.69	-	

Overtime rates are 1.5 times the rates listed above.

Equipment	Quantity	Rate	Total	Notes
Loader	1	75.10	75.10	
Dump Truck		68.52	-	
Clam Truck		66.28	-	
Pick Up Truck	2	16.58	33.16	
Diamond Groomer		28.80	-	
Squad Car		20.00	-	
Materials				
Gravel		5.17	-	
Dumpster - Garbage		35.87	-	Contractor & Landfill
Dumpster - Recycling		15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)		0.50	-	
Total Estimated Costs			482.88	

Net Cost to the City	411.88
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Assets Provided by the City	Quantity	Notes
Barricades	6	Delivered in the a.m. on the day of the event.
No Parking Signs		
Waste Containers	8	
Picnic Tables	12	
Port-A-Potties		
Electrical Pannels		

Tomahawk Hometown Christmas

November 29, 2025 from 1:00-5:00 p.m.

December 12, 2025 from 4:00-5:30 p.m.

Community Christmas tree lighting, wagon rides, and parade of ATV/UTVs and off-road Jeeps.

EVENT INFORMATION

Sponsor: Tomahawk Hometown Christmas, Inc. 501(c)3

Location: W Wisconsin Av, from 5th Street to Railway St

Estimated Attendance: 1,500+

1. SITE LAYOUT

- November 29, 2025
 - VFW Post 93 & Vickie's Photo Shop sponsor Pictures with Santa from Noon to 2:00 p.m. at the VFW
 - Wagon Rides on 5th St to Washington Ave, Rice Ave and E Wisconsin Ave.
 - Tree Lighting at the Intersection of Wisconsin Av and 4th St. at 6:00 p.m. This includes music, treats, and hot beverages.
 - E Wisconsin Av will be barricaded in front of Crossbridge Community Bank
- December 12, 2025
 - Parade Line up running east to west to eliminate traffic concerns with State Highway 86
 - Traffic detours start at 4:00 p.m. and re-open at 6:00 p.m.
 - Alleyways are kept open at all times.

2. RESERVATIONS

- No reservations are required for this event.

3. GARAGE COLLECTIONS

- No additional garbage/recycling containers are needed for the event, public cans on Wisconsin Av are sufficient for this event.

4. RESTROOMS

- No additional restrooms are needed for this event.

5. PARKING

- Participants will utilize Wisconsin Av, side streets, and the municipal parking lot for this event.

6. OTHER COMMENTS/RECOMMENDATION FROM DEPARTMENTS

- All parade participants to be notified that "NO CANDY CAN BE THROWN FROM VEHICLE/ATV"
 - In 2023 all parade participants signed waivers and parade rules, No Throwing Candy was written in the parade rules.

7. DEPARTMENT RECOMMENDATIONS

- Chief Elvins is requesting this event be submitted on two separate applications since there is a 2-week gap between the tree lighting and the parade.

- The throwing of items from the participants continues to be an issue.
- Parade gaps must be tighter. State Highway 86 cannot be impacted for any extended time. Gaps in the parade may cause Highway 86 traffic to be given the right-of-way.
- Parade sponsor is responsible for barricade set up.

8. APPROVAL

- This application was presented to the Health and Safety Committee on January 28, 2025. The Committee approved/denied the application with the following conditions:
 - ---
- This application was presented to the Common Council on February 4, 2025. The Council approved/denied the application with the following conditions:
 - ---

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	16.00	1.00	16.00	
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			41.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	62.08	-	
Crewperson III	-	58.27	-	
Parks LTE	-	19.95	-	
Overtime	-	87.41	-	
Parks Sumer Intern	-	12.19	-	
Police Officer	3.0	65.79	197.37	
Police Officer OT	8.0	98.69	789.48	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader	-	59.20	-
Dump Truck	-	68.86	-
Clam Truck	-	58.98	-
Pick Up Truck	-	18.12	-
Diamond Groomer	-	28.80	-
Squad Car	3	20.00	60.00

Materials

Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-	

Total Estimated Costs 1,071.85

Net Cost to the City	1,030.85
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Assets Provided by the City

Barricades	<u>16</u>
No Parking Signs	<u>0</u>
Waste Containers	<u>0</u>
Picnic Tables	<u>0</u>
Port-A-Potties	<u>0</u>
Electrical Pannels	<u>0</u>

SECTION 5 - VACATION

- A. Employees shall be eligible for paid vacation in accordance with the following schedule:

1 week paid vacation after 1 year of continuous service
2 weeks paid vacation after 2 years of continuous service
3 weeks paid vacation after 7 years of continuous service
4 weeks paid vacation after 12 years of continuous service
5 weeks paid vacation after 20 years of continuous service
6 weeks paid vacation after 30 years of continuous service

Employees shall be eligible for additional vacation weeks on January 1st of each year of completion of the required years' service (i.e. third week to be taken in the eighth year of employment when completing eight (8) years of service.)

Police sergeant hired after January 1, 2019 shall follow the vacation schedule listed above.

- B. A vacation week shall be comprised of the normal work week of the employee based on a normal schedule of hours of work for the employee.
- C. Vacation eligibility shall be determined as of the employee's anniversary date of employment. Vacations cannot be carried over from one year to the next except in extenuating circumstances (i.e. long term illness) when the Controlling Committee and the Common Council may allow carryover of vacation in its sole discretion. Police Department employees may, however, carry over vacation for a period of three (3) months beyond December 31 of each year regardless of the employee's anniversary date of employment. Unused vacation days shall be forfeited.
- D. In order to be eligible for vacation, the employee must have worked the regular work day before and the regular work day after a vacation week or days requested unless prior approval for time off is received from the employee's Department Head or the employee is on excused leave (i.e. sick leave, holiday). Sick leave is not to be used for the extension of vacation days and any employee who abuses sick leave to extend vacation days shall be subject to discipline by the City.
- E. Any leaves of absence without pay in excess of thirty (30) days will reduce vacation eligibility during the following year based upon the length of leave of absence.
- F. Vacations shall be scheduled by each Department Head. Employees shall, whenever possible, request vacation time off in advance and in writing. Vacation days and weeks selected by employees shall be subject to final approval by the Department Head. Vacation for Department Heads and Supervisors shall be approved by the Controlling Committee.