

Tuesday, May 13th, 2025
5:00 p.m.Tomahawk City Hall
23 N 2nd Street**AGENDA****COMMITTEE
MEMBERS****JEFF KAHLE**
CHAIRPERSON
TERM EXP 2027**MICKEY LOKA**
TERM EXP 2026**STEVE BARTZ**
TERM EXP 2027**MELISSA NIEMAN**
TERM EXP 2028**DAN SCHULLER**
TERM EXP 2028**JUSTIN LUND**
TERM EXP 2026**JIM DAENICKE**
TERM EXP 2027

- A. **Call to Order**
- B. **Public Comments** (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
- C. **Minutes of Previous Meeting(s)**
 - 1. June 11th, 2024
- D. **Other Business**
 - 1. SARA Park Ball Fields
 - i. Sponsorship Banners on Fence
 - ii. League Sheds
 - iii. Improvements
 - 2. Washington Square Park
 - i. Playground Rules & Sign(s)
 - ii. Splashpad Rules & Hours of Operation
 - 3. Park User Fees
 - 4. SARA Park Campground Update
 - 5. Port-a-Potties at Boat Landings
- E. **Park Leadsperson Report**
- F. **Set Time and Date of Next Meeting**
 - 1. June 10th, 2025
- G. **Adjournment**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

1 **Park and Recreations Committee**
2 **City of Tomahawk, City Council Chambers**
3 **23 N 2nd St, Tomahawk, WI 54487**
4 **June 14, 2024, at 5:00 p.m.**
5

6 **Call to Order:** Jeff Kahle called the Park and Recreations Committee to order at 5:00 p.m.
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8 **Roll Call:** Committee members present were Jeffrey Kahle, Jim Daenicke, Mickey Loka, Dan
9 Schuller, Justin Lund, and Melissa Nieman. Absent was Steve “Ding” Bartz.

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11 Also present was Clerk/Treasurer Amanda L. Bartz, Park Leadsperson Steve Borem, Bill Burklow,
12 Sue Hawkins, Gene Seipp and Don Friske.
13

14 **Public comments:** Bill Burklow apologized for the last-minute delivery of the statues at Veterans
15 Memorial Park. She explained that they are working on a permanent location for them.
16

17 **Welcome New Members:** KAHLE welcomed new members and reviewed committee
18 responsibilities and procedures.
19

20 **Minutes:** MICKEY LOKA MOVED to approve the meeting minutes from May 14, 2025 and SCHULLER
21 seconded. The VOTE was unanimous.
22

23 **Other Business**

24 **Bradley Park Boat Landing – Donation of a Fishing Dock**

25 Gene Seipp stated that he has discussed the possibility of putting a handicap dock at the Bradley
26 Park Boat Landing. He stated that he would be looking into a 16’ dock with a ramp. He explained
27 that they are looking for a peaceful place that is good for the handicap.
28

29 Burklow stated that Hob’s Service Center is working with them on the dock, he explained that their
30 intention is to provide a place for Veterans to get down to the water.
31

32 KAHLE asked BOREM if this would be an appropriate location and BOREM agreed that it would be
33 an excellent spot. Clerk BARTZ stated that we may need to paint lines or put in a disabled access
34 parking spot to allow parking close to the dock.
35

36 SCHULLER stated that there needs to be a 60’ turning radius for launching your boats at the landing
37 and it is tight now. He stated that this should have a designated parking spot.
38

39 SCHULLER asked about the ongoing maintenance of the dock and what the expectations of the
40 City would be.
41

42 MICKEY LOKA MOVED to permit the group to continue their efforts for the dock and putting in
43 designated parking stalls. NIEMAN seconded. The VOTE was unanimous.
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45 **Washington Square Park Update**

46 Clerk BARTZ updated the Committee on the progress of the project.

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SARA Park Campground Expansion updates

Clerk BARTZ updated the Committee on the progress of the project.

Leadsperson: BOREM reported that they have a full crew and are mowing, weeding, and ongoing weekly maintenance for the parks.

Next meeting: The next regular meeting of the Park and Receptions Committee is scheduled for July 9, 2024 at City Hall, Council Chambers at 5:00 p.m.

Adjourn: MICKEY LOKA MOVED to adjourn the meeting of Park and Receptions Committee and SCHULLER seconded. The VOTE was unanimous. The meeting was adjourned at 5:37 p.m.

WASHINGTON SQUARE PARK PLAYGROUND RULES

PARK HOURS 6:00am-10:00pm

- **PLEASE CARRY OUT ALL TRASH THAT IS BROUGHT IN**
- **NO FOOD OR DRINKS (WATER IS ACCEPTABLE) ON THE POURED IN PLACE SAFETY SURFACING**
- **BE RESPECTFUL OF OTHERS, THE PLAYGROUND AND SURROUNDING LANDSCAPED AREAS**
- **ADULT SUPERVISION IS STRONGLY RECOMMENDED**
- **NO SMOKING, VAPING, USING TOBACCO, OR DRINKING ALCOHOL WITHIN AN AREA UP TO FIFTY(50) FEET FROM THE PLAYGROUND**
- **SKATEBOARDS, ROLLER SKATES, SCOOTERS, ETC. ARE PROHIBITED WITHIN THE PLAYGROUND**
- **PLEASE HELP TO KEEP THE PLAYGROUND CLEAN, GRAFFITI FREE, AND A SAFE PLACE FOR ALL TO ENJOY**
- **NO PETS IN PLAY AREAS**

HAVE FUN!



SPLASH PAD RULES

- 1. SPLASH PAD IS UNSUPERVISED, USE AT YOUR OWN RISK**
- 2. ADULT SUPERVISION REQUIRED FOR CHILDREN 10 AND UNDER**
- 3. NO RUNNING, ROUGH, OR DISORDERLY BEHAVIOR**
- 4. DO NOT CLIMB, PULL, JUMP OFF, HANG ON, OR TAMPER WITH EQUIPMENT**
- 5. PROPER SWIM STTIRE REQUIRED**
- 6. SWIM DIAPERS REQUIRED FOR INFANTS & CHILDREN NOT FULLY TOILET TRAINED**
- 7. PEOPLE WITH COMMUNICABLE OR INFECTIOUS DISEASES OR ILLNESSES ARE NOT ALLOWED ON WATER SPRAY AREA**
- 8. NO POOL TOYS, FLOATS, WATER BALLOONS, OR CHAIRS ON THE WATER SPRAY AREA**
- 9. WHEELED VEHICLES ARE NOT ALLOWED, EXCEPT FOR STROLLERS, WHEELCHAIRS OR WALKERS**
- 10. NO FOOD, DRINK, CANDY, OR GUM NEAR THE WATER SPRAY AREA**
- 11. NO ANIMALS**
- 12. NO BATHING, SOAP, DETERGENT, OR SHAMPOO ALLOWED**
- 13. NO URINATING, DISCHARGING OF FECAL MATTER, OR BLOWING THE NOSE IN THE SPRAY DECK AREA**
- 14. WHEN THUNDER AND/OR LIGHTENING IS PRESENT, EVACUATE THE SPRAY AREA IMMEDIATELY**
- 15. PATRONS REFUSING TO FOLLOW POSTED RULES ARE SUBJECT TO REMOVAL FROM PREMISES**

HAVE FUN!

A RESOLUTION SETTING THE CITY OF TOMAHAWK PARK USERS FEES

WHEREAS, the City of Tomahawk owns and maintains the following structures within City owned parks, and

WHEREAS, fees are collected to help offset cost to the City to maintain and improve these structures, and

THEREFORE BE IT RESOLVED THAT Mayor and Common Council of the City of Tomahawk set the park user fees as follows:

SARA Park

Ball Diamonds	\$25 per team - \$200 per tournament
Camp Sites	\$30.00 per night <u>\$50 per night/\$300 weekly</u>

Bradley Park

Pavilion	\$25.00 <u>\$50 per half day rent/\$75 per full day and \$50.00 deposit</u>
Stone Shelter	<u>\$100 per half day/\$150 per full day rent and \$50.00 deposit</u>

Half day is considered from 7:00AM to 2:00PM or 2:00PM to 10:00PM

Frenchtown Park

Ball Diamond	\$15 per team
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Veterans Memorial Park

“Music on the River” Pavilion	\$50 <u>\$75 per half day/\$100 per full day rent and \$50.00 deposit</u>
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“Fishing Unlimited” Pavilion	\$25 <u>\$50 per half day rent/\$75 per full day and \$50 deposit</u>
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Half day is considered from 7:00AM to 2:00PM or 2:00PM to 10:00PM

Washington Square Park (Toddler Park)

Gazebo	\$25 <u>\$75 per half day/\$150 per full day rent and \$50 deposit</u>
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Half day is considered from 7:00AM to 2:00PM or 2:00PM to 10:00PM

Boat Landings

The fee for using City boat landings (SARA Park, Bradley Park and Kwahamot Park) shall be:	\$2 per day or \$20 Seasonal \$50 Commercial Businesses
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**CITY OF TOMAHAWK
RESOLUTION 2025-**

Committee: Park and
Recreations Committee

Failure to Pay at Time of Use

User fee is doubled.

PASSED and APPROVED by the COMMON COUNCIL this ____ day of ____ 202__.

Moved: _____

Steven E. Taskay, Mayor

Second: _____

Passed: _____

Absent: Dale Ernst and Tadd Wegener

Amanda L. Bartz, Clerk-Treasurer

Notice: This form is authorized by s. 30.77(3) (e), Wis. Stats., and s. NR 1.91(11) (e), Wis. Adm. Code. A public boating access provider who fails to complete and submit this form may not legally adopt fees that exceed the daily resident vehicle state park entrance fee. Personally identifiable information collected will be used to demonstrate that: (1) the provider maintains described facilities or services that justify a public boating access fee schedule in excess of the resident vehicle daily state park entrance fee and (2) a season pass to use such facilities or services is available. Information collected may be made available to requestors as required under Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

Instructions: All public boating access providers wishing to charge a fee for boating access that is in excess of the daily resident vehicle state park entrance fee must complete pages 1 and 2 of this form, submit it to the Department of Natural Resources (DNR) for review and approval (see address below), and receive approval from the Wisconsin Department of Natural Resources before adopting such fee schedule.

Applicant Information			This Column for DNR Use Only	
Name of Waterbody			<p>ORDER</p> <p>Pursuant to s. NR 1.91(11)(e), Wis. Adm. Code, the Department hereby approves the boat launch fee schedule on the reverse of this sheet for the boating access facility(ies) owned or operated in the</p> <hr/> <p style="text-align: center;">Local Government Name</p> <p style="text-align: right;">_____ County, Wisconsin</p> <p>ORDER APPROVED BY</p> <p style="text-align: right;">_____ (Authorized DNR staff)</p> <p>On behalf of:</p> <p style="text-align: right;">_____ (Typed name of DNR Regional Director)</p> <p>Date approved:</p>	
Name of Applicant				
Address of Representative and Title				
City	State	ZIP Code		
Municipality Represented (list official name)				
Daytime Telephone Number (include area code)				
Email				
Certification				
I certify that I represent the public boating access provider listed above and I am requesting, on their behalf, approval of the attached public boating access fee schedule.				
Signature of Applicant	Date			

Mail completed application to:

DNR Recreational Boating Facilities Grant Manager
 Bobbi Winebar
 2984 Shawano Ave
 Green Bay, WI 54313

Public Boating Access Fee Schedule Application, Approval & Order

Form 3600-213 (R 02/2025)

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BEFORE THE STATE OF WISCONSIN, DEPARTMENT OF NATURAL RESOURCES, in the matter of the approval of boating access fees for _____

[name of waterbody name and location of launch(es)]

in the _____ of _____ County, Wisconsin
[local government name]

APPLICANT PROPOSED FEES:				Inland Lakes	Great Lakes	DNR Initials
BASE FEE (Maximum is \$13, the current resident daily state park entrance fee)				\$13.00	\$13.00	
SURCHARGES						
Attendant on Duty	<input type="radio"/> No	<input type="radio"/> Yes	If Yes add BASE FEE x 0.2 =			
On-site Toilet	<input type="radio"/> No	<input checked="" type="radio"/> Yes	If Yes add BASE FEE x 0.2 =	\$2.60	\$2.60	
Great Lakes Site	<input type="radio"/> No	<input type="radio"/> Yes	If Yes add BASE FEE x 0.3 =			
Base Fee + Surcharges =				\$15.60	\$15.60	
<input type="checkbox"/> Check if adding sales tax to fees. _____ % sales tax charged.						
1. PROPOSED DAILY LAUNCH FEE BY BOAT TYPE (round to nearest \$0.25) <i>YOU MUST STAY WITHIN THE FEES LISTED ON THE MAXIMUM LAUNCH FEE CHARTS</i>				Daily Resident	Seasonal Resident	
a. Non-motorized or non-trailerred boat (BASE FEE)						
b. Boat less than 20-ft. length trailerred & motorized (BASE FEE + SURCHARGE(S))						
c. Boat 20-ft. but less than 26-ft. length (BASE FEE x 0.3 + SURCHARGE(S))						
d. Boat 26-ft. or more in length (BASE FEE x 0.6 + SURCHARGE(S))						
2. DIFFERENTIAL BASED ON RESIDENCY (Applicable ONLY to local units of government, including lake districts.)				Daily Nonresident	Seasonal Nonresident	
a. Nonresident non-motorized or non-trailerred boat (1.5 x Resident Fee, but no more than BASE FEE)						
b. Nonresident boat less than 20-ft. length trailerred & motorized (maximum = 1b.)*						
c. Nonresident boat 20-ft. length but less than 26-ft. length (1.5 x Resident Fee)						
d. Nonresident boat more than 26-ft. length (1.5 x Resident Fee)						

Notes about Launch Fees

- **Launch fees collected shall be used only for the operation and maintenance of the boat launch facilities.**
- Launch fees are authorized under section [NR 1.91\(11\)](#), Wisconsin Administrative Code.
- All fees listed above use the \$13.00 maximum Base Fee, which is the resident daily State Park entrance fee. Before an operating authority adopts a launch fee exceeding \$13.00, it must submit the Fee Schedule Application to the DNR for approval.
- Surcharges may be added to the base fee for boats 20 feet and longer, Great Lakes sites, and for facilities that provide restrooms and/or attendants. Refer to the Fee Schedule Application on how surcharges are calculated.
- Fees are rounded to the nearest \$0.25
- Parking is included with launch fees. Segregated fees for parking are not allowed.
- *For motorized boats under 20 feet, fees for nonresidents may not exceed the 150% of the resident fee, and may not exceed the maximum allowed for resident fees.
- In no case shall the fee charged a nonresident exceed 150% of the resident fee.
- If a launch fee is charged, a season pass shall be made available to both residents and nonresidents at a fee not to exceed 10 times the daily fee.
- An operating authority may charge state and local sales tax in addition to the launch fee, or it may incorporate the tax into the fee. With either method, the operating authority must pay the sales taxes to the WI Dept. of Revenue.