

Tuesday, January 2, 2024  
5:00PMTomahawk City Hall  
23 N 2<sup>nd</sup> Street, Tomahawk, WI**AGENDA****COMMITTEE  
MEMBERS**PAT HASKIN  
DISTRICT 1ED NYSTROM  
DISTRICT 1DALE ERNST  
DISTRICT 2WILL GARSKE  
DISTRICT 2  
CHAIRPERSONTADD WEGENER  
DISTRICT 3

The Committee meeting will be held both in person and virtually. If you are attending remotely, you can do so by either of the following ways:

**US Toll Fee:**  
1-888-475-4499

**Access Code:**  
903 385 0484

**Password:** 54487

-OR-

Via a smart device or computer:  
[www.zoom.com](http://www.zoom.com)

**A. CALL TO ORDER**

**B. PUBLIC COMMENTS** (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)

**C. MINUTES**

1. November 28, 2023 (page 2)

**D. LICENSE**

1. Operator Licenses (page 4)
2. Transfer of Class B Combination from One Premise to Another – Nachos 1, LLC from 22 W Wisconsin Av to 204 W Wisconsin Av

**E. SPECIAL EVENTS**

1. 2023 Celebrations Budget Vs Actual (page 5)
2. Friends of Lake Mohawksin Bonfire – Saturday, February 3<sup>rd</sup>, 2024 (page 6)
3. Tomahawk Main Street Farmer’s Market – Tuesdays June through October 2024 (page 9)

**F. REPORTS**

1. Police Dept Reports – December 2023
2. Fire Dept Report – December 2023

**G. NEXT MEETING** – January 30<sup>th</sup>, 2024 at 5:00 p.m.

**H. ADJOURN**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

1 **Health and Safety Committee**  
2 **City of Tomahawk, City Council Chambers**  
3 **23 N 2<sup>nd</sup> St, Tomahawk, WI 54487**  
4 **November 28, 2023 at 5:00 p.m.**  
5

6 **Call to Order:** Patricia Haskin called the Health and Safety Committee to order at 5:00 p.m.  
7

8 **Members Present:** Members present were Tadd Wegener, Ed Nystrom, Dale Ernst, and Pat Haskin.  
9 Absent was Will Garske.

10  
11 Also in attendance was Clerk/Treasurer Amanda L. Bartz, Police Chief Al Elvins, Mayor Steven E. Taskay,  
12 President of the Council Jeff Kahle, Roxanne Consolver, and Zach Garner.  
13

14 **Public Comments:** none.  
15

16 **Minutes:** WEGENER MOVED to approve the October 31, 2023 minutes and NYSTROM seconded. The  
17 VOTE was unanimous.  
18

19 **Licenses: Operator Licenses** – NYSTROM MOVED to approve the operator licenses and ERNST seconded.  
20 The VOTE was unanimous.  
21

22 **Special Events: 2023 Celebration Budget VS Actual** – The Committee reviewed the budget versus actual  
23 report.  
24

25 **Hometown Christmas – Request to move Fire Pit Location**

26 Consolver stated that they would like to move it to S 3<sup>rd</sup> Street due to the fire at 22 and 24 W Wisconsin  
27 Ave. There were concerns for safety of participants.  
28

29 ERNST MOVED to approve the request to move the fire pit location to S 3<sup>rd</sup> St, WEGENER seconded.  
30

31 NYSTROM asked about the protection of the pavement from the heat of the fire. He suggested a 6”  
32 buffer between the fire pit and to place pavers or sand on the pavement.  
33

34 ELVINS stated that we do not have a road closure for State Highway 78 and reminded the organizers  
35 that we cannot impact the State Highway. He stated that the parade needs to be kept tight and not  
36 allow gaps so that vehicles can keep going.  
37

38 The VOTE was unanimous to move the fire pit to S 3<sup>rd</sup> Street and to have a 6” buffer and pavers or sand  
39 between the fire pit and the pavement.  
40

41 **Reports**

42 **Police Department Report – November 2023:** Committee reviewed the report.  
43

44 **Fire Department Report – November 2023:** Committee Reviewed the report.  
45

- 1 **Next meeting:** The next regular meeting of the Health and Safety Committee is scheduled for January
- 2 2<sup>nd</sup>, 2024 at City Hall, Council Chambers at 5:00 p.m.
- 3
- 4 **Adjourn:** NYSTROM MOVED to adjourn the meeting of Health and Safety Committee and ERNST
- 5 seconded. The VOTE was unanimous. The meeting was adjourned at 5:13 p.m.

# Health and Safety Committee

## Approval of Operator's (Bartender's) Licenses

Back- Ground Check	One Year	Two Year	Pro- visional	Temp- orary	License #	LastName	FirstName	Effective Date	Expiration Date	Fee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	834	Spencer	Shawn	1/2/2024	6/30/2025	\$40.00
										\$40.00

Account Number		2022 Actual 12/31/2022	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
100-54-44203-000-000	Sundy Lics Trans Merchant - GF	6,380.00	7,955.00	10,000.00	-2,045.00	79.55
100-56-46752-000-000	Special Event Fees - Gen Fund	1,705.00	2,491.00	3,000.00	-509.00	83.03
100-56-46752-000-001	SARA Park Vendor Fees-Gen Fund	9,000.00	10,950.00	10,000.00	950.00	109.50
<b>Celebrations - Revenue</b>		<b>17,085.00</b>	<b>21,396.00</b>	<b>23,000.00</b>	<b>-1,604.00</b>	<b>93.03</b>
<b>Total Revenues</b>		<b>17,085.00</b>	<b>21,396.00</b>	<b>23,000.00</b>	<b>-1,604.00</b>	<b>93.03</b>

Account Number		2022 Actual 12/31/2022	2023 Actual 12/31/2023	2023 Budget	Budget Status	% of Budget
100-05-55301-111-000	CELEBRATE - REGULAR WAGES	32,909.90	32,449.98	16,680.06	-15,769.92	194.54
100-05-55301-112-000	CELEBRATE - OVERTIME	1,924.44	2,925.84	3,454.23	528.39	84.70
100-05-55301-151-000	CELEBRATE - SOCIAL SECURITY	2,542.03	2,573.66	1,938.06	-635.60	132.80
100-05-55301-152-000	CELEBRATE - RETIRE - EMPLOYR	2,601.92	2,652.97	2,115.45	-537.52	125.41
<b>Celebrations - Personnel</b>		<b>39,978.29</b>	<b>40,602.45</b>	<b>24,187.80</b>	<b>-16,414.65</b>	<b>167.86</b>
100-05-55301-290-000	CELEBRATE - OTHR CONTRACTD SVC	21,087.69	2,745.57	0.00	-2,745.57	0.00
100-05-55301-390-000	CELEBRATE - OTHR SUP/EXPNS	2,421.83	3,858.21	2,000.00	-1,858.21	192.91
100-05-55301-390-001	CELEBRATE - SARA SUP/EXPNS	6,230.90	6,214.83	8,000.00	1,785.17	77.69
<b>Celebrations - Operating</b>		<b>29,740.42</b>	<b>12,818.61</b>	<b>10,000.00</b>	<b>-2,818.61</b>	<b>128.19</b>
219-05-55301-290-000	Fall Ride Contracted Services	0.00	24,439.51	19,000.00	-5,439.51	128.63
<b>Celebrations - ARPA</b>		<b>0.00</b>	<b>24,439.51</b>	<b>19,000.00</b>	<b>-5,439.51</b>	<b>128.63</b>
<b>Total Expenses</b>		<b>69,718.71</b>	<b>77,860.57</b>	<b>53,187.80</b>	<b>-24,672.77</b>	<b>146.39</b>
<b>Net Totals</b>		<b>-52,633.71</b>	<b>-56,464.57</b>	<b>-30,187.80</b>	<b>26,276.77</b>	<b>187.04</b>

# Friends of Lake Mohawksin Bon Fire

## Saturday, February 3<sup>rd</sup>, 2024

### EVENT INFORMATION

This is a new event in 2024 sponsored by Friends of Lake Mohawksin. The event will be on Saturday, February 3<sup>rd</sup>, 2024 at SARA Park Boat Landing. FOLM would be hosting a bonfire and fireworks between Noon and 9:00 p.m. Alcohol will not be served but participants can bring their own alcohol.

**1. CITY RESOURCES**

- See attached worksheet.

**2. SITE LAYOUT**

- SARA Park Boat Landing – Map attached.

**3. RESERVATIONS**

- No reservations are required for this event.

**4. GARAGE COLLECTIONS**

- Five (5) containers for all garbage and recycling will be provided.

**5. RESTROOMS**

- FOLM are requesting a Port-A-Potty for the event.

**6. PARKING**

- Participants would utilize the parking at SARA Park and the Boat Landing during the event.

**7. EMERGENCY PLAN**

- A first aid kit will be kept on site.

**8. OTHER COMMENTS/RECOMMENDATION FROM DEPARTMENTS**

- None.

**9. APPROVAL**

- This application was presented to the Health and Safety Committee on January 2<sup>nd</sup>, 2024. The Committee approved/denied the application with the following conditions:

○

- This application was presented to the Common Council on January 2<sup>nd</sup>, 2024. The Council approved/denied the application with the following conditions:

○

Date: \_\_\_\_\_

\_\_\_\_\_  
Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

**Friends of Lake Mohawksin  
Bonfire and Fireworks**

Saturday, February 3rd, 2024

<b>Event Charges - Sponsor</b>	<b>Quantity</b>	<b>Rate</b>	<b>Total</b>	<b>Notes</b>
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	-	1.00	-	
Picnic Tables	5.00	2.00	10.00	
Waste Disposal Cans	5.00	2.00	10.00	
Port-A-Potty	1.00	75.00	75.00	
Electrical Service	-	25.00	-	\$25 per day/per panel
<b>Total Charges</b>			<b>120.00</b>	

<b>Expenses - City</b>	<b>ESTIMATE</b>			<b>Notes</b>
<b>Personnel</b>	<b>Quantity</b>	<b>Rate</b>	<b>Total</b>	
Review Time	1	25.00	25.00	Deliver Picnic tables and
Leadperson	-	56.37	-	Disposal Cans
Crewperson III	1.0	52.67	52.67	
Parks LTE	-	19.22	-	
Parks OT	-	79.01	-	
Parks Sumer Intern	-	11.30	-	

*Overtime rates are 1.5 times the rates listed above.*

**Equipment**

Loader	1	59.20	29.60	Picnic Table Delivery
Dump Truck	-	68.86	-	
Clam Truck	-	58.98	-	
Pick Up Truck	-	18.12	-	
Diamond Groomer	-	28.80	-	

**Materials**

Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	5	0.50	2.50	

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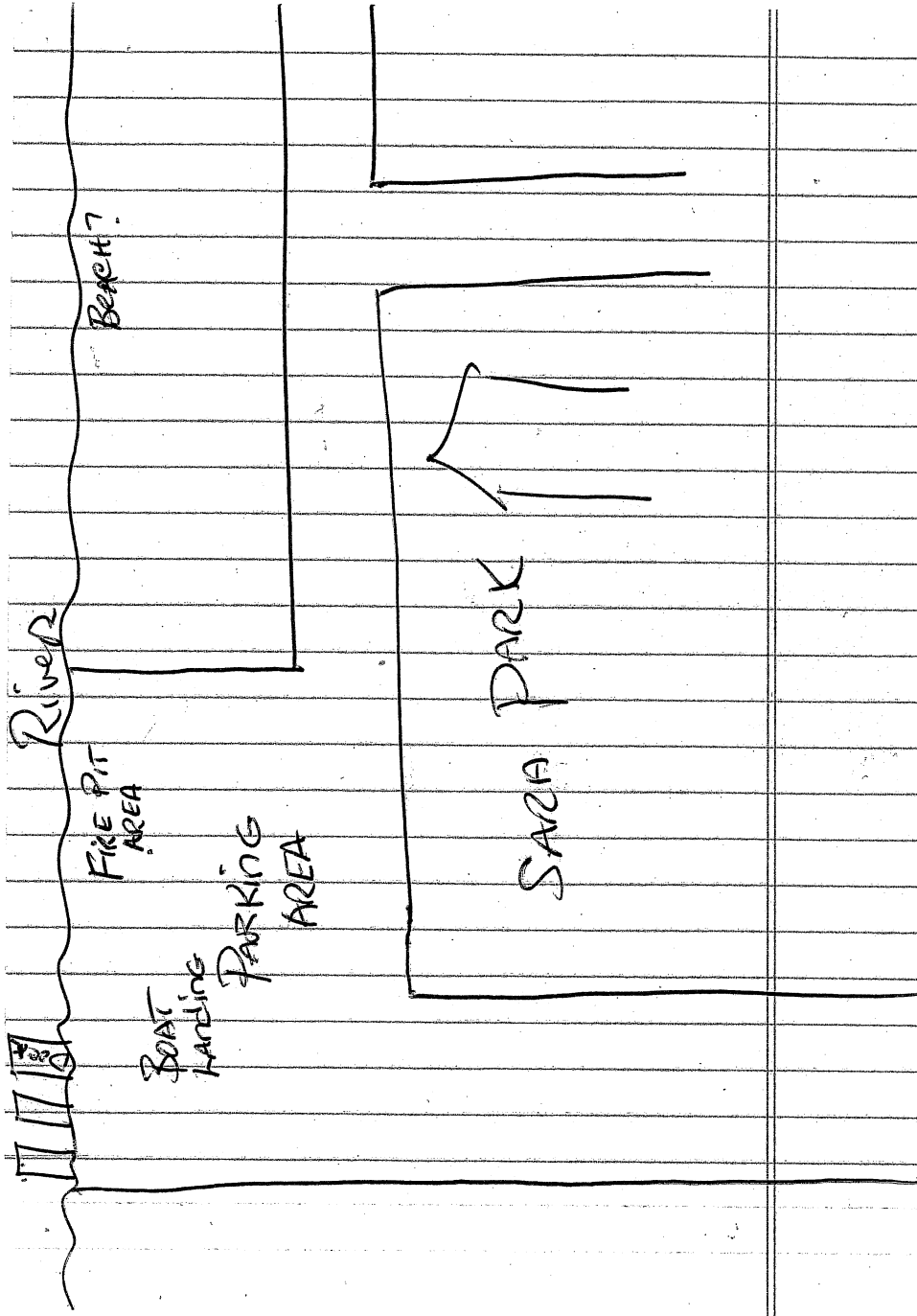
**Total Estimated Costs    109.77**

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**Net Cost to the City    (10.23)**

**Assets Provided by the City**

Barricades	0
No Parking Signs	0
Waste Containers	5
Port-A-Potties	1





# Tomahawk Main Street Farmers Market

## Tuesdays June through October 2024

### EVENT INFORMATION

This event is sponsored by Tomahawk Main Street, Inc. The event will be a Farmers' Market on Tuesdays June through October 2024. The event will be set up at 10:30 a.m., opening to the public at 11:00 a.m., and ending at 3:30 p.m. The estimated attendance will be 200 per event.

#### 1. CITY RESOURCES

- See attached worksheet.

#### 2. SITE LAYOUT

- **NEW** – The Farmers' Market will be located on 3<sup>rd</sup> Street between Wisconsin Avenue and Somo Avenue.
  - This is new in 2024. In prior years the event area was between Wisconsin Ave and the alley. They are proposing to expand the event to accommodate more vendors.
  - Residential property located at 28 N 3<sup>rd</sup> St with access to parking from 3<sup>rd</sup> St would be impacted by this change.
  - Alley would remain open for traffic along with the middle of the street.

#### 3. RESERVATIONS

- No reservations are required for this event.

#### 4. GARAGE COLLECTIONS

- No additional garbage/recycling containers are needed for the event.
- All vendors are responsible for their waste disposal.

#### 5. RESTROOMS

- No additional restrooms are needed for this event.

#### 6. PARKING

- **NEW** – Request to designate the first two stalls on either the northwest or northeast corner of Wisconsin Av and 3<sup>rd</sup> St as Temporary “Disabled Parking” during the event.
- Event coordinator will place “No Parking” Signs on 3<sup>rd</sup> Street in the morning and be removed after the event (by 3:30 p.m.) each week.
- Parking is provided off-street and the municipal lot at Some Av and 2<sup>nd</sup> St.

#### 7. EMERGENCY PLAN

- A first aid kit will be kept on site.

#### 8. OTHER COMMENTS/RECOMMENDATION FROM DEPARTMENTS

- “No Parking” signs may not be placed out at 10:30 a.m. on days of the event.
- Six (6) barricades were provided in the past for the duration of the season. Event organizers are responsible for placement and removal of the barricades after each event. They will need to place ten (10) barricades for the closure of the north portion of the Street.

#### 9. APPROVAL

- This application was presented to the Health and Safety Committee on January 2<sup>nd</sup>, 2024. The Committee approved/denied the application with the following conditions:

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- This application was presented to the Common Council on January 2<sup>nd</sup>, 2024. The Council approved/denied the application with the following conditions:

○

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Date: \_\_\_\_\_

\_\_\_\_\_  
Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

**TOMAHAWK MAIN STREET FARMER'S MARKET  
2024**

Tuesdays, June  
through October

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	10.00	1.00	10.00	Picked up by Sponsor
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	\$25 per day/per panel
<b>Total Charges</b>			<b>35.00</b>	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	56.37	-	
Crewperson III	-	52.67	-	
Parks LTE	-	19.22	-	
Parks OT	-	79.01	-	
Parks Sumer Intern	-	11.30	-	
<i>Overtime rates are 1.5 times the rates listed above.</i>				
<b>Equipment</b>				
Loader	-	59.20	-	Picnic Table Delivery
Dump Truck	-	68.86	-	
Clam Truck	-	58.98	-	
Pick Up Truck	-	18.12	-	
Diamond Groomer	-	28.80	-	
<b>Materials</b>				
Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-	
<b>Total Estimated Costs</b>			<b>25.00</b>	

<b>Net Cost to the City</b>	<b>(10.00)</b>
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<b>Assets Provided by the City</b>	
Barricades	10
No Parking Signs	?