

Tuesday, January 30, 2024
5:00PM

Tomahawk City Hall
23 N 2nd Street, Tomahawk, WI

COMMITTEE MEMBERS

PAT HASKIN
DISTRICT 1

ED NYSTROM
DISTRICT 1

DALE ERNST
DISTRICT 2

WILL GARSKE
DISTRICT 2
CHAIRPERSON

TADD WEGENER
DISTRICT 3

The Committee meeting will be held both in person and virtually. If you are attending remotely, you can do so by either of the following ways:

US Toll Fee:
1-888-475-4499
Access Code:
903 385 0484
Password: 54487

-OR-

Via a smart device or computer:
www.zoom.com

AGENDA

A. CALL TO ORDER

B. PUBLIC COMMENTS (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)

C. MINUTES

- 1. January 2, 2024 (page 2)

D. LICENSE

- 1. Operator Licenses (page 4)

E. SPECIAL EVENTS

- 1. 2024 Celebrations Budget Vs Actual (page 5)
- 2. Main Street Wine Walk – May 10, 2024 (page 6)
- 3. Tomahawk Main Street Memories Car Show – May 26, 2024 (page 8)
- 4. Tomahawk Hometown Christmas – November 30th, 2024 and December 13th, 2024 (page 10)

F. REPORTS

- 1. Police Dept Reports – December 2023 and January 2024 (page 13)
- 2. Fire Dept Report – January 2024

G. NEXT MEETING – February 27th, 2024 at 5:00 p.m.

H. ADJOURN

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

1 **Health and Safety Committee**
2 **City of Tomahawk, City Council Chambers**
3 **23 N 2nd St, Tomahawk, WI 54487**
4 **January 2, 2024 at 5:00 p.m.**
5

6 **Call to Order:** Will Garske called the Health and Safety Committee to order at 5:00 p.m.
7

8 **Members Present:** Members present were Tadd Wegener, Ed Nystrom, Dale Ernst, Pat Haskin, and Will
9 Garske.

10
11 Also in attendance was Clerk/Treasurer Amanda L. Bartz, Street Leadsperson Nick Rosenmeier, Fire Chief
12 Paul Winter, Mayor Taskay, Alderperson Jeff Kahle, Rozanne Consolver, Zach Garner, Jennifer
13 Turkiewicz, and Jalen Maki (virtual).
14

15 **Public Comments:** There were no public comments.
16

17 **Minutes:** ERNST MOVED to approve the November 28, 2023 minutes and HASKIN seconded. The VOTE
18 was unanimous.
19

20 **Licenses:**

21 **Operator Licenses**

22 ERNST MOVED to approve the operator license(s) and HASKIN seconded. The VOTE was unanimous.
23

24 **Transfer of Class B Combination from One Premise to Another, Nachos 1, LLC from 22 W Wisconsin Av to**
25 **204 W Wisconsin Av**

26 HASKIN MOVED to approve the premise transfer and WEGENER seconded. The VOTE was unanimous.
27

28 **Special Events:**

29 **2023 Celebration Budget VS Actual**

30 The Committee reviewed the budget versus actual report. Committee reviewed the budget.
31

32 **Friends of Lake Mohawksin Bonfire & Firework, February 3rd, 2024**

33 The Committee reviewed the application. NYSTROM MOVED to approve the application and ERNST
34 seconded. The VOTE was unanimous.
35

36 **Tomahawk Main Street Farmer's Market, Tuesday's Jenu through October 2024**

37 Clerk BARTZ explained the changes proposed for 2024.
38

39 ERNST MOVED to approve with approve the application and HASKIN seconded. The VOTE was
40 unanimous.
41

42 **Reports**

43 **Police Department Report – December 2023:** There was no report for December.
44

45 **Fire Department Report – December 2023:** Committee Reviewed the report. Chief WINTER stated that
46 there we three more calls in 2023 than in 2022.

1

2 **Next meeting:** The next regular meeting of the Health and Safety Committee is scheduled for January
3 30th, 2024 at City Hall, Council Chambers at 5:00 p.m.

4

5 **Adjourn:** NYSTROM MOVED to adjourn the meeting of Health and Safety Committee and HASKIN
6 seconded. The VOTE was unanimous. The meeting was adjourned at 5:10 p.m.

Health and Safety Committee

Approval of Operator's (Bartender's) Licenses

Back- Ground Check	One Year	Two Year	Pro- visional	Temp- orary	License #	LastName	FirstName	Effective Date	Expiration Date	Fee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	835	Akey	Barbara	12/27/2023	6/30/2025	\$45.00
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	838	Garrigan	Thomas	1/23/2024	6/30/2025	\$45.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	837	Kelley	Shayna	1/18/2024	6/30/2025	\$45.00
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	822	Leverance	Diane	1/24/2024	6/30/2025	\$45.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	836	Soddy	James	1/8/2024	6/30/2025	\$45.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	730	Wisniewski	Christopher	2/6/2024	6/30/2025	\$40.00
										\$265.00

Account Number		2024 January	2024 Actual 01/26/2024	2024 Budget	Budget Status	% of Budget
100-54-44203-000-000	Sundy Lics Trans Merchant - GF	0.00	0.00	10,100.00	-10,100.00	0.00
100-56-46752-000-000	Special Event Fees - Gen Fund	0.00	0.00	3,400.00	-3,400.00	0.00
100-56-46752-000-001	SARA Park Vendor Fees-Gen Fund	0.00	0.00	11,000.00	-11,000.00	0.00
Celebrations - Revenue		0.00	0.00	24,500.00	-24,500.00	0.00
Total Revenues		0.00	0.00	24,500.00	-24,500.00	0.00

Account Number		2024 January	2024 Actual 01/26/2024	2024 Budget	Budget Status	% of Budget
100-05-55301-111-000	CELEBRATE - REGULAR WAGES	806.78	806.78	26,101.38	25,294.60	3.09
100-05-55301-112-000	CELEBRATE - OVERTIME	0.00	0.00	0.00	0.00	0.00
100-05-55301-151-000	CELEBRATE - SOCIAL SECURITY	60.27	60.27	1,996.76	1,936.49	3.02
100-05-55301-152-000	CELEBRATE - RETIRE - EMPLOYR	55.66	55.66	1,774.89	1,719.23	3.14
Celebrations - Personnel		922.71	922.71	29,873.03	28,950.32	3.09
100-05-55301-290-000	CELEBRATE - OTHR CONTRACTD SVC	0.00	0.00	0.00	0.00	0.00
100-05-55301-390-000	CELEBRATE - OTHR SUP/EXPNS	0.00	0.00	4,000.00	4,000.00	0.00
100-05-55301-390-001	CELEBRATE - SARA SUP/EXPNS	0.00	0.00	5,000.00	5,000.00	0.00
Celebrations - Operating		0.00	0.00	9,000.00	9,000.00	0.00
219-05-55301-290-000	Fall Ride Contracted Services	0.00	0.00	25,000.00	25,000.00	0.00
Celebrations - ARPA		0.00	0.00	25,000.00	25,000.00	0.00
Total Expenses		922.71	922.71	63,873.03	62,950.32	1.44
Net Totals		-922.71	-922.71	-39,373.03	-38,450.32	2.34

Tomahawk Main Street Wine Walk

May 10th, 2024 from 4:00 p.m. - 10:00 p.m.

Wine walk with food tasting and an Afterglow Party.

EVENT INFORMATION

Sponsor: Tomahawk Main Street, Inc.

Location: W Wisconsin Av, from 4th Street to Railway St

Estimated Attendance: 250

1. EVENT INFORMATION AND SITE LAYOUT

- May 10th, 2024
 - 4:00 to 8:00 p.m. – Wine Walk
 - 7:00 to 10:00 p.m – Afterglow Party at _____.

2. RESERVATIONS

- No reservations are required for this event.

3. GARAGE COLLECTIONS

- Private businesses will provide garages prior to exiting each location. City staff will check on receptacle the morning of the event and the morning after the event.

4. RESTROOMS

- Participating business will allow for bathroom facilities.

5. PARKING

- Participants will use Wisconsin Av, side streets, and the municipal parking lot for this event.

6. OPEN INTOXICANT

- May 10th, 2024 from 4:00 p.m. to 8:00 p.m. on Wisconsin Ave (alley to alley) from 4th Street to Railway Street

7. APPROVAL

- This application was presented to the Health and Safety Committee on _____. The Committee approved/denied the application with the following conditions:

○ _____

- This application was presented to the Common Council on _____. The Council approved/denied the application with the following conditions:

○ _____

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	1.00	10.00	10.00	
Barricades	-	1.00	-	
Picnic Tables	-	2.00	-	
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			35.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	56.37	-	
Crewperson III	1.0	52.67	52.67	
Parks LTE	-	19.22	-	
Parks OT	-	79.01	-	
Parks Sumer Intern	-	11.30	-	
Police Officer	-	56.79	-	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader	-	59.20	-	
Dump Truck	-	68.86	-	
Clam Truck	-	58.98	-	
Pick Up Truck	1	18.12	18.12	
Diamond Groomer	-	28.80	-	
Squad Car	-	20.00	-	

Materials

Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-	

Total Estimated Costs 95.79

Net Cost to the City	60.79
-----------------------------	--------------

Assets Provided by the City

Barricades	0
No Parking Signs	0
Waste Containers	0
Picnic Tables	0
Port-A-Potties	0
Electrical Pannels	0

Tomahawk Main Street Memories Car Show

May 26th, 2024 from 7:00 a.m. - 5:00 p.m.

Car show with craft and food vendors and family activities.

EVENT INFORMATION

Sponsor: Tomahawk Main Street, Inc.
Location: W Wisconsin Av, from 4th Street to Railway St
Estimated Attendance: 3,000 to 5,000+

1. EVENT INFORMATION AND SITE LAYOUT

- May 25th, 2024 – In the evening signs are posted, port-a-potties and dumpsters are delivered and placed.
- May 26th, 2024
 - 5:00 a.m. barricades are placed, and detours set up.
 - 7:00 a.m. – 5:00 p.m. – Event Hours
 - 5:00 to 10:00 p.m. – Clean up. Port-a-Potties are picked up.
- May 27th, 2024 – Dumpsters are picked up.

2. RESERVATIONS

- No reservations are required for this event.

3. GARAGE COLLECTIONS

- Event organizers are paying for the delivery and pick-up of 20 solid waste containers.

4. RESTROOMS

- 9 port-a-potties will be placed on Friday and picked up Sunday.

5. PARKING

- Property owners on Wisconsin Ave are sent a letter regarding the closing of Wisconsin Ave.
- Participants will side streets, and the municipal parking lot for this event.

6. APPROVAL

- This application was presented to the Health and Safety Committee on _____. The Committee approved/denied the application with the following conditions:

○ _____

- This application was presented to the Common Council on _____. The Council approved/denied the application with the following conditions:

○ _____

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	20.00	1.00	20.00	
Picnic Tables	12.00	2.00	24.00	
Waste Disposal Cans	20.00	2.00	40.00	
Electrical Service	2.00	25.00	50.00	\$25 per day/per panel
Total Charges			159.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	56.37	-	
Crewperson III	6.0	52.67	316.02	
Parks LTE	-	19.22	-	
Parks OT	-	79.01	-	
Parks Sumer Intern	-	11.30	-	
Police Officer	-	56.79	-	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader	-	59.20	-
Dump Truck	-	68.86	-
Clam Truck	-	58.98	-
Pick Up Truck	3	18.12	54.36
Diamond Groomer	-	28.80	-
Squad Car	-	20.00	-

Materials

Gravel	-	5.17	-
Dumpster - Garbage	-	35.87	- Contractor & Landfill
Dumpster - Recycling	-	15.50	- Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-

Total Estimated Costs	395.38
------------------------------	---------------

Net Cost to the City	236.38
-----------------------------	---------------

Assets Provided by the City

Barricades	20
No Parking Signs	0
Waste Containers	20
Picnic Tables	12
Port-A-Potties	0
Electrical Pannels	2

Tomahawk Hometown Christmas

November 30th, 2024 from 1:00-5:00 p.m.

December 13, 2024 from 4:00-8:00 p.m.

Parade leading into live window displays with warming pit location and walking carolers, bell ringers and music performances.

EVENT INFORMATION

Sponsor: Tomahawk Hometown Christmas, Inc. 501(c)3

Location: W Wisconsin Av, from 5th Street to Railway St

Estimated Attendance: 1,000+

1. SITE LAYOUT

- November 30th, 2024
 - City Hall and Vickie’s Photo Shop sponsor Pictures with Sanat from Noon to 2:00 p.m. at City Hall
 - Wagon Rides on Wisconsin Av and Railway St (map attached).
 - Tree Lighting at the Intersection of Wisconsin Av and 4th St. at 6:00 p.m. This includes music, treats, and hot beverages. At 4:45 p.m., Santa will make his way down Main Street on a UTV and the tree will be lit at 5:00 p.m.
 - E Wisconsin Av will be barricaded in front of Crossbridge Community Bank
- December 13th, 2024
 - Parade Line up running east to west to eliminate traffic concerns with State Highway 86
 - Warming Pit on N 3rd St, road will remain closed until 7:00 p.m. center of roadway will remain open at all times to allow room if emergency vehicles need access.

2. RESERVATIONS

- No reservations are required for this event.

3. GARAGE COLLECTIONS

- No additional garbage/recycling containers are needed for the event, public cans on Wisconsin Av are sufficient for this event.

4. RESTROOMS

- No additional restrooms are needed for this event.

5. PARKING

- Participants will utilize Wisconsin Av, side streets, and the municipal parking lot for this event.

6. OTHER COMMENTS/RECOMMENDATION FROM DEPARTMENTS

- All parade participants to be notified that “NO CANDY CAN BE THROWN FROM VEHICLE/ATV”
- **NEW IN 2024** – Request to waive open intoxicants on Wisconsin Av from 4:30 to 8:00 p.m. on December 13th, 2024.
 - Police Chief does not recommend approving open intoxicants, it is understood to be a family event.

7. APPROVAL

- This application was presented to the Health and Safety Committee on _____. The Committee approved/denied the application with the following conditions:
○ _____

- This application was presented to the Common Council on _____. The Council approved/denied the application with the following conditions:
○ _____

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	24.00	1.00	24.00	
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			49.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson	-	56.37	-	
Crewperson III	-	52.67	-	
Parks LTE	-	19.22	-	
Parks OT	-	79.01	-	
Parks Sumer Intern	-	11.30	-	
Police Officer	6.0	56.79	340.74	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader	-	59.20	-	
Dump Truck	-	68.86	-	
Clam Truck	-	58.98	-	
Pick Up Truck	-	18.12	-	
Diamond Groomer	-	28.80	-	
Squad Car	2	20.00	40.00	

Materials

Gravel	-	5.17	-	
Dumpster - Garbage	-	35.87	-	Contractor & Landfill
Dumpster - Recycling	-	15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)	-	0.50	-	

Total Estimated Costs	405.74
------------------------------	---------------

Net Cost to the City	356.74
-----------------------------	---------------

Assets Provided by the City

Barricades	24
------------	----

December 2023 Monthly Report

To: Mayor Taskay, Tomahawk Health and Safety Committee, Tomahawk Common Council Members and Tomahawk Police and Fire Commissioners

The Tomahawk Police Department responded to 173 complaints/calls for service, conducted 21 traffic stops, and issued 2 ordinance citations during the period of December 1, 2023, through December 31, 2023. Several cases were referred to the District Attorney for criminal charges. Officers were assigned a variety of cases to investigate.

The most frequent calls for services for the month of December were:

- Medical Assistance (16)
- Citizen Assist (14)
- 911 Hang-Up/Nuisance Call (14)
- Welfare Check (12)
- Suspicious Activity (11)
- Assist another Agency (10)
- Assist another Agency (10)
- Driving Complaint (9)
- Disorderly Conduct (8)
- Animal Complaint (7)

We have suspended the monthly Coffee with a Cop as the number of residents attending has diminished. We are considering doing this event twice a year instead of monthly.

We handled 173 calls for service in December. In December 2022 we handled 196 calls for service. In 2022, we responded to 2631 calls for service. In 2023 we have responded to 2721 calls for service.

Officer Picl and Detective Gorell attended the Hometown Christmas parade. There was a good turnout, and we experienced no enforcement issues. Both officers indicated that there was concern with the comingling of cars and pedestrians. They also expressed concern about children running into the roadway when participants were throwing candy.

Training and Appearances scheduled for this month included:

- Officer Krich and K-9 Pipo train on a weekly basis.

Chief Elvins or a representative of the TPD attended the following meetings or events as the department's representative:

- City Council
- Health and Safety Committee
- Finance Committee

Respectfully Submitted,

Al Elvins III
Chief of Police

January 2024 Monthly Report

To: Mayor Taskay, Tomahawk Health and Safety Committee, Tomahawk Common Council Members and Tomahawk Police and Fire Commissioners

The Tomahawk Police Department responded to 125 complaints/calls for service, conducted 12 traffic stops, and issued 0 ordinance citations during the period of January 1, 2024, through January 25, 2024. Several cases were referred to the District Attorney for criminal charges. Officers were assigned a variety of cases to investigate.

The most frequent calls for services for the month of January were:

- Medical Assistance (12)
- Citizen Assist (11)
- Motorist Assist (9)
- Assist another Agency (8)
- 911 Hang-up/ Nuisance Call (8)
- Alarm Related Calls (6)
- Suspicious Activity (6)
- Welfare Check (5)

We have suspended the monthly Coffee with a Cop as the number of residents attending has diminished. We are considering doing this event twice a year instead of monthly.

We handled 125 calls for service in January 2024. In January 2023 we handled 207 calls for service. In 2023 we have responded to 2721 calls for service. The numbers provided are not inclusive of the entire month of January 2024.

Training and Appearances scheduled for this month included:

- Officer Krich and K-9 Pipo train on a weekly basis.
- All Sworn Staff will take CPR refresher course on 1/29/24.

Chief Elvins or a representative of the TPD attended the following meetings or events as the department's representative:

- City Council
- Health and Safety Committee
- Finance Committee
- Criminal Justice Advisory Council
- Main Street
- Chamber of Commerce

Respectfully Submitted,

Al Elvins III
Chief of Police