

Tuesday, February 20, 2024
5:00 p.m.Tomahawk City Hall
23 N 2nd Street**COMMITTEE
MEMBERS****JEFF KAHLE**
CHAIRPERSON
TERM EXP 2025**MICKEY LOKA**
TERM EXP 2026**STEVE BARTZ**
TERM EXP 2024**VACANT**
TERM EXP 2025**DAN SCHULLER**
TERM EXP 2025**VACANT**
TERM EXP 2026**SUE THOMPSON**
TERM EXP 2024

The Committee meeting will be held both in person and virtually. If you are attending remotely, you can do so by:

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AGENDA

- A. **CALL TO ORDER**
- B. **PUBLIC COMMENTS** (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
- C. **MINUTES**
 - 1. December 12, 2023
- D. **OTHER BUSINESS**
 - 1. Washington Square Park Improvements
 - i. Construction Administration and Observation Agreement
 - ii. Update on General Contractor Bid
 - iii. Project Budget Update
 - 2. Presentation – Antique Print Shop and Tomahawk Boat Museum
 - 3. SARA Park Campground Expansion – West Side of Dog Park
 - i. Preliminary Plans
 - ii. Vault Bathroom Facilities
 - iii. Other Items
- E. **PARKS LEADSPERSON REPORTS**
- F. **NEXT MEETING**
 - 1. March 12, 2024
- G. **ADJOURN**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

1 **Park and Recreations Committee**
2 **City of Tomahawk, City Council Chambers**
3 **23 N 2nd St, Tomahawk, WI 54487**
4 **December 12, 2023, at 5:00 p.m.**
5

6 **Call to Order:** Jeff Kahle called the Park and Recreations Committee to order at 5:01 p.m.
7

8 **Roll Call:** Committee members present were Jeffrey Kahle, Dan Schuller, Steve Bartz, and Mikey
9 Loka. Absent was Sue Thompson.

10
11 Also present was Clerk/Treasurer Amanda L. Bartz, Deputy Clerk/Treasurer Miranda Swenty, Park
12 Leadsperson Steve Borem Lukus Geiger from MSA Professional Services, Kathy Tobin, Steve Kahle,
13 and Sue Hawkins.
14

15 **Public comments:** There were no public comments.
16

17 **Minutes:** MICKEY LOKA MOVED to approve the October 17, 2023 meeting minutes and BARTZ
18 seconded. The VOTE was unanimous.
19

20 **Other Business**

21 Washington Square Park Improvements:

22 Award Splash Pad Equipment and Installation Proposal – Commercial Recreation Specialists -
23 \$359,429.00
24

25 Geiger stated that we need to get the splashpad ordered so that we can meet the timeline, he
26 stated that with the Build America/Buy America the cost of the splashpad has gone up to \$325,000
27 from \$300,000.
28

29 Clerk BARTZ stated that she received an email from the Lincoln County Health Department
30 regarding the need for attendants at the splashpad she stated that the email was passed along and
31 is getting clarification on if the regulation applies to a pass-through system.
32

33 MICKEY LOKA moved to award the Splashpad bid to Commercial Recreation Specialists and
34 SCHULLER seconded. The VOTE was unanimous.
35

36 MSA Contract Amendment – Coordination and Management of Donated Services
37

38 Geiger explained that this is a time and materials contract amendment to work with Bethel
39 Excavating on the donated excavation. He stated that they will make sure everything is in place and
40 ready to go. He explained that they are doing their due diligence to make sure that nothing is
41 missing. He stated that it will be billed at time and materials with an estimated cost of \$10,000.
42

43 SCHULLER asked if the bid includes everything else and reassurance that they will not need to “re
44 do” the work. He noted that this is an extra service by MSA. SCHULLER also asked if this is the
45 extent of the additional costs for engineering services. He stated that we did not provide a contract
46 for construction administration, observation, etc.

1
2 SCHULLER MOVED to approve the amendment and MICKEY LOKA seconded. The VOTE was
3 unanimous.

4
5 Parking Lot Changes

6 Geiger stated that they prefer larger parking stalls to accommodate larger vehicles. He asked if
7 wheel stops are wanted. He also explained that there is a guide wire in the parking lot. Discussion
8 followed regarding lighting and the parking lot.

9
10 The Committee agreed that curb stops would be the best option for the division of the parking lot
11 and the park.

12
13 Other Items Relating to Washington Square Park Improvement

14 The Committee was provided with, in the packet, a list of questions from Tomahawk Together.

15
16 Tomahawk Together will provide a contact with County Material, Geiger will contact Kay Kissinger-
17 Wolf to get a contact.

18
19 KHALE stated that the train display and a history of the train, can be worked on outside of this
20 project.

21
22 Steve Kahle stated that the question of the committee’s role as the project continues needs to be
23 answered.

24
25 Hawkins asked if cameras were planned, Clerk stated that they are not included in the grant
26 project. Geiger confirmed and stated that this is something that is usually done on a local level
27 outside of the project scope.

28
29 Geiger asked about the timeline for bidding with the general contractor. He stated that we have the
30 specs put together but still have a few items that need to be worked out. He asked if there was any
31 “wobble room” on the timeline. BARTZ stated that he would like to start work as soon as the
32 weather is available not when the contract is available.

33
34 MICKEY LOKA agreed and stated we want to get this out as soon as possible. Geiger stated that we
35 will plan on bid opening on January 25th and bid award on February 5th.

36
37 371. SARA Park Campground Expansion – West Side of Dog Park:

38
39 Clerk BARTZ explained that they were approached by Lincoln County for funding of the expansion
40 of the SARA Park campground on the west side of the Dog Park. MICKEY LOKA stated that the
41 expansion is quite a distance from the bathroom facilities, and we need to look for the appropriate
42 distance to potable water and from other facilities.

43
44 SCHULLER stated that sometimes Counties are tighter than State agencies on their requirements,
45 he stated that bathrooms can be portable toilets or vault toilets.

46

1 **Leadsperson:** BOREM stated that ice is not looking good this year, he stated that it is the first time
2 in 22 years that they did not have ice by Christmas. He stated that they are working on building
3 maintenance since they are not able to make ice.

4
5 **Next meeting:** The next regular meeting of the Park and Recreations Committee is scheduled for
6 January 9th, 2024 at City Hall, Council Chambers at 5:00 p.m.

7
8 **Adjourn:** MICKEY LOKA MOVED to adjourn the meeting of Park and Recreations Committee and
9 SCHULLER seconded. The VOTE was unanimous. The meeting was adjourned at 5:53 p.m.

10

11

12 Approved: _____

13

Clerk/Treasurer Amanda L. Bartz, CMC WCMC

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PLAN SHEET
 SARA PARK CAMPGROUND
 PHASE I
 LINCOLN COUNTY
 TOMAHAWK, WI

FOX VALLEY & LAKE SUPERIOR
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Revisions:		
No.	Date:	Description:
1	1/17/2023	Bid Set

SEAL
ISSUE DATE
ISSUED FOR
CITY OF TOMAHAWK PROJECT MANAGER
GRB
PROJECT NUMBER 1844.001.2300
SCALE
SHEET
3

