

Tuesday, March 14, 2023
5:00 p.m.

Tomahawk City Hall
23 N 2nd Street

**COMMITTEE
MEMBERS**

JEFF KAHLE
CHAIRPERSON
TERM EXP 2025

MICKEY LOKA
TERM EXP 2023

STEVE BARTZ
TERM EXP 2024

TIM ALBERT
TERM EXP 2025

DAN SCHULLER
TERM EXP 2025

CHAD GAUERKE
TERM EXP 2023

SUE THOMPSON
TERM EXP 2024

The Committee meeting will be held both in person and virtually. If you are attending remotely, you can do so by:

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AGENDA

- A. **CALL TO ORDER**
- B. **PUBLIC COMMENTS** (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
- C. **MINUTES**
 - 1. February 14, 2023
- D. **OTHER BUSINESS**
 - 1. Washington Square Park Improvements
 - 2. Tree Committee – Emerald Ash Borer
- E. **PARKS LEADSPERSON REPORTS**
- F. **NEXT MEETING**
 - 1. April 11, 2023
- G. **ADJOURN**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

1 **MINUTES OF THE PARK AND RECREATIONS COMMITTEE**

2 **City of Tomahawk**

3 **City Hall, 23 N 2nd Street**

4 **February 14, 2023**

5
6 **Call to Order:** Jeff Kahle called the meeting of the Park and Recreations Committee to order at 5:00
7 p.m.

8
9 **Roll Call:** Committee members present were Jeff Kahle, Mickey Loka, Dan Schuller, and Steve “Ding”
10 Bartz. Absent was Chad Gauerke, Tim Albert, and Sue Thompson.

11
12 Steff present was Clerk/Treasurer Amanda L. Bartz and Park Leadperson Steve Borem.

13
14 Also in attendance was Raine Gardner and Luke Geiger from MSA Professional Services, Pat Haskin,
15 Steve Kahle, Cathy Schmit and Jalen Maki.

16
17 **Public Comments:** There were no public comments.

18
19 **Minutes:** MICKEY LOKA MOVED to approve the minutes from October 11, 2022 and BARTZ seconded.
20 The VOTE was unanimous.

21
22 **Other Business: 1.) Washington Square Park Improvements Update(s)**

23
24 **Updates and Request for Proposals on Splashpad**

25
26 Gardner explained that request for proposals for a vendor and installation of the splashpad was
27 advertised and due back February 10th, 2023. She stated that they only received one proposal from
28 Commercial Recreation Specialist (CRS) and that the proposal came in within the \$325,000 budget.
29 Gardner stated that they have put together a rendering with a concept of a northwoods theme.

30
31 SCHULLER asked how many elements were include in the proposal, Gardner stated that they are not a
32 list of elements, but it looks to be 20-25. She stated that the elements have to stay within the 50,000
33 gallons per day limit of the pass through splashpad.

34
35 KAHLE asked if there is a control building or cabinet. Gardner stated that there would be a control
36 cabinet located between the splashpad and the Chamber fence. She stated that the cabinet can be any
37 number of colors or can be wrapped to match the theme of the park.

38
39 SCHULLER asked if the bidding requirements are met with the DNR grant since only one proposal was
40 received. Gardner confirmed and stated that it does follow their requirements.

41
42 MICKEY LOKA MOVED to award the proposal to Commercial Recreational Specialist/Vortex and
43 SCHULLER seconded. The VOTE was unanimous.

1
2 SCHULLER requested a list of the elements along with the age groups that they are targeted towards.
3 Discussion regarding the splashpad elements.
4
5 Clerk BARTZ stated that paver area can be reduced to the area leading into the park, we can eliminate
6 the area around the gazebo.
7
8 Geiger addressed area around the gazebo. He stated that they are looking to eliminate the steps around
9 the gazebo and raise the ground around the gazebo to make it the high point of the park and eliminate
10 the use of the ramps. He stated that they would shift the openings to the gazebo to the paved sidewalk
11 areas. He noted that a paved area by the playground would be added.
12
13 Geiger noted that addition of a patio area by the playground after the discussion on shade areas and
14 picnic areas. Schmit asked for clarification if this cost was included in the budget, Gardner stated that
15 there is a 20% contingency built into the global budget that could be used to fund this portion of the
16 project but cautioned using that until they know the excavation needs. SCHULLER stated that if it can
17 not be funded with the project, we should still plan on the area.
18
19 Geiger talked about the “natural play area”, besides the boulders, he asked the Committee what they
20 would like to see in that space. Gardner stated that activities can be added like stump jumping, logs,
21 etc. Discussion followed and it was decided that MSA would come up with some ideas for the natural
22 play area and present back to the Committee.
23
24 Geiger noted that basketball court lines were put into the design, he asked if 3-point lines should be
25 included on either of the half court or full court. It was agreed that the 3-point lines would be painted
26 on the full court.
27
28 The Committee discussed the footings from the Washington School. MSA is working with Lee
29 Recreation on placement of the playground elements and footings that would be needed.
30
31 Geiger brought the Fishing Unlimited bench to the attention of the Committee. He stated that it has not
32 been discussed as part of the project yet. The Committee agreed that it is “out of place” in its current
33 location. The Committee agreed that the bench would be removed or relocated to another area.
34
35 SCHULLER asked if rain runoff would be a problem on the playground with building up the ground
36 around the gazebo. Gardner stated that they are recommending an under drain with the pour in place
37 surface on the playground.
38
39 Gardner reviewed the changing room addition to the bathroom facility. She stated that the cost
40 estimate for the addition is roughly \$100,000. She stated that the original budget was \$75,000. She
41 reviewed Huffcut building options and an alternative option of an enclosed structure. SCHULLER has
42 concerns with animal nuisances and cleaning concerns with the alternative option as it is open near the
43 ground and at the top.
44

1 The Committee agreed that the addition to the existing bathroom facility would be the best option.

2

3 BARTZ left the meeting at 5:54 p.m. The Committee no longer had a quorum.

4

5 **Next meeting:** The next meeting of the Park and Recreations Committee is scheduled for March 14,
6 2023 at 5:00 p.m.

7

8 **Adjournment:** The meeting was adjourned at 5:54 p.m. due to a lack of a quorum.

9

10 Approved: Draft _____

11

Clerk-Treasurer Amanda L. Bartz, CMC, WCMC