

Tuesday, July 22, 2014
8:00AMCity Hall, Council Chambers
23 N 2nd Street**COMMISSION
MEMBERS**ALLEN "AJ" THEILER
CHAIRPERSON
TERM EXP. 2015TIM GLAESER
TERM EXP. 2017DALE ARTHUR
TERM EXP. 2019BILL ERICKSON
TERM EXP. 2018BILL PAULSON
TERM EXP. 2016"WINTER,
SPRING,
SUMMER, FALL...
TOMAHAWK
HAS IT ALL"**AGENDA**

1. **CALL TO ORDER**
2. **PUBLIC COMMENTS** (During this item on the agenda the Commission listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
3. **MINUTES**
 - a. June 24, 2014
 - b. July 10, 2014
4. **CHECKS**
 - a. 14923 – 14960 in the amount of \$92,886.24
5. **FINANCIAL REPORT**
 - a. July 2014
6. **NEW BUSINESS**
 - a. Waste Water Compliance Maintenance Annual Report
 - b. Review of Section 98-4 and Properties not connected to the Utility System
 - c. Waste Water Plant Spill
 - d. Water Service Issues at 117 E Spirit Avenue
 - e. Sewer Lateral in Alley North of Mary Street
7. **OLD BUSINESS**
 - a. Televising of System
 - b. Waste Water Truck Chassis Proposal
 - c. Truck Body Proposal
8. **REPORTS**
 - a. Director's Report
9. **NEXT MEETING**
 - a. August 26, 2014
10. **ADJOURN**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the American's with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

PLEASE TURN CELL PHONES ON SILENT DURING MEETINGS

1 **MINUTES OF THE WATER AND SEWER UTILITY COMMISSION**
2 **City of Tomahawk**
3 **City Council Chambers**
4 **July 22, 2014**
5

6 CALL TO THEILER called the meeting of the Water and Sewer Utility Commission meeting to
7 ORDER order at 8:00AM.
8

9 ROLL CALL Commission members present were Allen "AJ" Theiler, Tim Glaeser, Dale Arthur, Bill
10 Erickson and Bill Paulson. Also present was Director of Public Works Mike Tolvstad,
11 Waste Water, Public Works Superintendent Dustin Bonack, Leadsperson Eric Martin and
12 Clerk-Treasurer Amanda L. Bartz.
13

14 PUBLIC There were no public comments.
15 COMMENTS

17 MINUTES THEILER MOVED to approve the minutes from June 24, 2014 and PAULSON seconded.
18 The VOTE was unanimous.
19

20 ERICKSON MOVED to approve the minutes from July 10, 2014 and GLAESER seconded.
21 The VOTE was unanimous.
22

23 CHECKS ARTHUR MOVED to approve check number 14923 – 14960 in the amount of \$92,886.24
24 and ERICKSON seconded. The VOTE was unanimous.
25

26 FINANCIAL The July 2014 financial report was approved by signature of the Commission.
27 REPORT

29 **NEW BUSINESS 1.) Review of Section 98-4 and Properties not Connected to the Utility System**
30

31 THEILER discussed two properties on Bliss Street that have exceptions. He stated that
32 one is on the end of the street and the other has water and sewer stubbed in but is not
33 hooked up. ERICKSON asked if it was an oversight that this property was not hooked up.
34

35 GLAESER asked the Clerk why a complete list of properties was not provided. The Clerk
36 explained that the information that they have is the information that the Clerk's Office
37 has, anything outside of that list is not in the system.
38

39 ERICKSON asked what happened a year and a half ago with the properties on Theiler
40 Drive. He stated that if we bring this back there should be a transition period.
41

42 Pat Haskin stated that the Commission needs all the facts including any businesses that
43 are not hooked up.

1
2 Mayor STOCKER questioned how properties can go without hooking into the system if
3 this ordinance is in place.

4
5 ERICKSON stated that when the water went through on Theiler Drive it was because of
6 the new Harley Davidson plant. He stated we need to treat everyone alike.

7
8 GLAESER asked TOLVSTAD if he had a better way of identifying any property that has
9 water and/or sewer running past their property but is not hooked into the system.
10 TOLVSTAD stated that they would have to physically go out and locate them.

11
12 TOLVSTAD stated that when you look at the aquifer and the recharge area, all of the
13 properties on Theiler Drive are a potential problem with both their wells and their
14 septic's.

15
16 The Commission discussed the possible installation of a sewer line down Theiler Drive.
17 ERICKSON asked if an estimate could be put together for the cost of a sewer line down
18 Theiler Drive.

19
20 ERICKSON MOVED to get an estimate on the cost of sewer installation on Theiler Drive
21 and Kaphaem Road and ARTHUR seconded. The VOTE was unanimous.

22
23 GLAESER stated that we need a complete list of businesses that are not hooked into the
24 system that have it available to them.

25
26 THEILER referred to Section 98-4 and the mention of a health officer. ERICKSON asked if
27 the health officer was defined in the Planning and Zoning sections of the Code.

28
29 ERICKSON MOVED to identify who the health officer is and to get a legal opinion on this
30 issue and to bring back to the Commission before it is recommended to the Council.
31 GLAESER seconded. The VOTE was unanimous.

32
33 **2.) Water Service at 114 E Spirit Avenue**

34
35 TOLVSTAD reported that the service at 114 E Spirit Avenue had a water leak between
36 the curb stop and the house.

37
38 Ann Nelson stated that there is a lot of water leaking between the curb and the house
39 before it runs through the meter. BONACK stated that you could hear the water running
40 when you entered the basement.

1 Nelson stated that it is going to cost \$3-4,000 to fix the problem. She stated that she
2 does not have the funds to fix it. She asked the Commission what they could do to help
3 her. GLAESER stated that the Commissions responsibility stop at the curb stop.
4

5 **3.) Waste Water Plant Spill**
6

7 Martin reported that the manual valve was accidentally left open and 2 ½ tons of solids
8 was spilled. He stated that it breached the outside gate and into the swamp. He stated
9 that the site has been limed and the Department of Natural Resources has been
10 notified. Martin explained that this was caused by a process called wasting and stated
11 that the human error will be eliminated with the upgrade.
12

13 **4.) Sewer Lateral in Alley North of Mary Street**
14

15 TOLVSTAD stated that they had received a call from a resident stating that there was a
16 hole developing in the alley north of Mary Street. He explained that they have run a
17 camera down the sewer line and did not find any issues with it.
18

19 TOLVSTAD stated that the 20% of the system that was not televised last year will be
20 complete this year. PAULSON asked how old the pipes were. BONACK stated that they
21 concrete pipes estimated at 50-60 years old.
22

23 OLD **1.) Televising of the Sewer System**
24 BUSINESS

25 TOLVSTAD stated the televising would be started again later in the week.
26

27 NEXT MEETING The next Water and Sewer Utility Commission meeting will be on August 26, 2014 at
28 8:00AM at City Hall.
29

30 ADJOURN GLAESER MOVED to adjourn the meeting and THEILER seconded. The VOTE was
31 unanimous. The meeting of the Water and Sewer Commission was adjourned at
32 9:28AM.
33

34 Approved: DRAFT _____

_____ Allen J. Theiler, Chairperson

36
37 _____
38 Amanda L. Bartz, Clerk-Treasurer