

Tuesday, July 30th, 2024
5:00 p.m.

Tomahawk City Hall
23 N 2nd Street, Tomahawk, WI

COMMITTEE MEMBERS

PAT HASKIN
DISTRICT 1

ED NYSTROM
DISTRICT 1

DALE ERNST
DISTRICT 2

WILL GARSKE
DISTRICT 2
CHAIRPERSON

TADD WEGENER
DISTRICT 3

The Committee meeting will be held both in person and virtually. If you are attending remotely, you can do so by either of the following ways:

US Toll Fee:
1-888-475-4499

Access Code:
903 385 0484

Password: 54487

-OR-

Via a smart device or computer:
www.zoom.com

AGENDA

A. **Call to Order**

B. **Public Comments** (During this item on the agenda the Committee listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)

C. **Minutes of Previous Meeting**

1. May 28th, 2024 (page 2)

D. **Licenses**

1. Operator Licenses (page 4)

E. **Special Events**

1. 2024 Celebrations Budget Vs Actual (page 5)
2. Wanderin' Fall Ride – October 18, 2024 (page 7)
3. Oktoberfest – October 12, 2024 (page 11)

F. **Reports**

1. Police Dept Reports – July 2024
2. Fire Dept Report – July 2024 (page 13)

G. **Set Time and Date of Next Meeting** – August 27th, 2024 at 5:00 p.m.

H. **Adjournment**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the Americans with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

1 **MINUTES OF THE HEALTH AND SAFETY COMMITTEE**

2 **City of Tomahawk, City Council Chambers**

3 **23 N 2nd St, Tomahawk, WI 54487**

4 **May 28th, 2024 at 5:00 p.m.**

5
6 **Call to Order:** Will Garske called the meeting of the Health and Safety Committee to order at
7 5:00 p.m.

8
9 **Roll Call:** Committee members present were Patricia Haskin, Ed Nystrom, Dale Ernst, Will Garske,
10 and Tadd Wegener.

11
12 Also present were Mayor Steven Taskay, Clerk/Treasurer Amanda L. Bartz, Street Leadsperson Nick
13 Rosenmeier, Fire Chief Paul Winter, Roxanne Consolver, and Zach Garner.

14
15 **Public Comments:** There were no public comments.

16
17 **Minutes of Previous Meeting(s):** HASKIN MOVED to approve the April 30th, 2024 meeting minutes
18 and WEGENER seconded. The VOTE was unanimous.

19
20 **Licenses: Operator Licenses**

21 HASKIN MOVED to approve the licenses and WEGENER seconded. The VOTE was unanimous.

22
23 **Licenses: 2024-2025 Liquor Licenses**

24 NYSTROM MOVED to approve the 2024-2025 Liquor Licenses and HASKIN seconded.

25
26 Clerk BARTZ noted that there is a change of ownership (original application) for LAW Holding for
27 Shorthorns. The Clerk also questioned if Northwoods Pub met the qualifications and days of
28 operation to renew the licenses.

29
30 HASKIN MOVED to amend the main motion to exclude Northwoods Pub and to send him a letter
31 requesting status of operation. ERNST seconded. The VOTE was unanimous.

32
33 The VOTE on the main motion as amended was unanimous.

34
35 **Licenses: 2024-2025 Tobacco Licenses**

36 HASKIN MOVED to approve the 2024-2025 Tobacco Licenses and ERNST seconded. The VOTE was
37 unanimous.

38
39 **Special Events: 2024 Celebrations Budget Vs. Actual**

40 The Committee reviewed the report.

41
42 **Special Events: Tomahawk Homecoming Parade – October 4th, 2024**

43 ERNST MOVED to approve the application and NYSTROM seconded. The VOTE was unanimous.

1 **Special Events: Hometown Christmas Amendment to Permit**
2 Clerk BARTZ reviewed the requested amendments to their application. Consolver stated that they
3 are worried about parking during the event, so they do not want to close Wisconsin Avenue, yet
4 they are concerned about the pedestrians and the congestion on the sidewalks. HASKIN asked
5 how the Police Department felt about the request. Discussion followed.

6
7 ERNST MOVED to approve the amendments to the permit and WEGENER seconded. The VOTE was
8 unanimous.

9
10 **Reports**

11 Police Department Report – March 2024

12 The Committee reviewed the Police Department report. HASKIN stated that the Police Department
13 has experienced a lot of turn over in the last year. Consolver asked about the enforcement of “Junk
14 Ordinance” as stated in the report. HASKIN stated that this was made at her request. She stated
15 that she had received complaints from a number of constituents and asked if they would enforce
16 the ordinance.

17
18 Fire Department Report – March 2024

19 The Committee reviewed the Fire Department report. Chief WINTER stated that Nokomis does not
20 have enough staff to respond to emergencies that moment and this will lead to an increase in
21 mutual aid.

22
23 Chief WINTER noted that they have lost radio communication with the last tower that was installed
24 on the water tower. He stated that he is looking into alternative options.

25
26 **Set Time and Date of Next Meeting:** The next meeting of the Health & Safety Committee will be
27 the last Tuesday of the month at 5:00 p.m. at City Hall in the Council Chambers or at the call of the
28 chairperson.

29
30 **Meeting Adjournment:** HASKIN MOVED to adjourn the meeting of the Health and Safety
31 Committee and NYSTROM seconded. The VOTE was unanimous. The meeting was adjourned at
32 5:24 p.m.

Health and Safety Committee

Approval of Operator's (Bartender's) Licenses

Back- Ground Check	One Year	Two Year	Pro- visional	Temp- orary	License #	LastName	FirstName	Effective Date	Expiration Date	Fee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	714	Borelli	Marsha	9/6/2024	9/20/2024	\$5.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	817	Calhoun	Tim	9/6/2024	9/20/2024	\$5.00
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	501	Cimino	Thomas	9/6/2024	9/20/2024	\$5.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	792	Confer	Nicholas	8/6/2024	6/30/2026	\$40.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	768	Cottrell	Mary	6/28/2024	6/30/2026	\$45.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	861	Davis	Vicky	9/6/2024	9/20/2024	\$5.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	859	Domaika	Maylani	8/6/2024	6/30/2026	\$40.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	803	Dyce-Holtz	Lauren	7/30/2024	6/30/2026	\$45.00
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	860	Johnson	Heather	8/6/2024	6/30/2025	\$30.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	556	Krueger	Andrea	9/6/2024	9/20/2024	\$5.00
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	789	Rider	Jada	7/1/2024	6/30/2025	\$35.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	858	Stabenow	Heather	8/6/2024	6/30/2024	\$40.00
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	678	VenRooy	Jamie	9/6/2024	9/20/2024	\$5.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	818	VenRooy	Sarah	9/6/2024	9/20/2024	\$5.00
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	863	Wallace	Cynthia	9/6/2024	9/20/2024	\$5.00
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	862	Weaver	Graceanne	9/6/2024	9/20/2024	\$5.00
										\$320.00

Account Number		2024 July	2024 Actual 07/20/2024	2024 Budget	Budget Status	% of Budget
100-54-44203-000-000	Sundy Lics Trans Merchant - GF	0.00	0.00	10,100.00	-10,100.00	0.00
100-56-46752-000-000	Special Event Fees - Gen Fund	0.00	1,350.81	3,400.00	-2,049.19	39.73
100-56-46752-000-001	SARA Park Vendor Fees-Gen Fund	800.00	2,160.00	11,000.00	-8,840.00	19.64
Celebrations - Revenue		800.00	3,510.81	24,500.00	-20,989.19	14.33
Total Revenues		800.00	3,510.81	24,500.00	-20,989.19	14.33

Account Number		2024 July	2024 Actual 07/20/2024	2024 Budget	Budget Status	% of Budget
100-05-55301-111-000	CELEBRATE - REGULAR WAGES	4,019.59	7,777.19	26,101.38	18,324.19	29.80
100-05-55301-112-000	CELEBRATE - OVERTIME	0.00	0.00	0.00	0.00	0.00
100-05-55301-151-000	CELEBRATE - SOCIAL SECURITY	298.72	579.98	1,996.76	1,416.78	29.05
100-05-55301-152-000	CELEBRATE - RETIRE - EMPLOYR	378.75	635.32	1,774.89	1,139.57	35.79
Celebrations - Personnel		4,697.06	8,992.49	29,873.03	20,880.54	30.10
100-05-55301-290-000	CELEBRATE - OTHR CONTRACTD SVC	659.83	659.83	0.00	-659.83	0.00
100-05-55301-390-000	CELEBRATE - OTHR SUP/EXPNS	4,131.17	5,389.07	4,000.00	-1,389.07	134.73
100-05-55301-390-001	CELEBRATE - SARA SUP/EXPNS	0.00	0.00	5,000.00	5,000.00	0.00
Celebrations - Operating		4,791.00	6,048.90	9,000.00	2,951.10	67.21
219-05-55301-290-000	Fall Ride Contracted Services	0.00	0.00	25,000.00	25,000.00	0.00
Celebrations - ARPA		0.00	0.00	25,000.00	25,000.00	0.00
Total Expenses		9,488.06	15,041.39	63,873.03	48,831.64	23.55
Net Totals		-8,688.06	-11,530.58	-39,373.03	-27,842.45	29.29

**2024 Evnets
Revenues and Expenses**

Date	Event Name	Estimates			Actuals		
		Revenue Estimate	Expense Estimates	Net	Revenue Actuals	Expenses Actuals	Net
2/3/2024	FOLM Bon Fire	120.00	(109.00)	11.00	120.00	(308.37)	(188.37)
5/10/2024	Wine Walk	35.00	(95.79)	(60.79)	35.00	(25.00)	10.00
5/26/2024	Main Street Memories Car Show	159.00	(395.38)	(236.38)	159.00	(637.89)	(478.89)
6/19 to 7/31	Music on the River	235.00	(440.50)	(205.50)			-
7/3/2024	TRCC Arts & Craft Fair	90.00	(390.76)	(300.76)			-
7/4/2024	PowWow Days	370.00	(9,690.37)	(9,320.37)			-
7/19 to 7/21/2024	Rodd Timm Tournament	423.00	(1,260.73)	(837.73)			-
7/29 to 8/3/2024	Atique Outboard Motor Show	45.00	(504.98)	(459.98)			-
8/3/2024	Thrilla on the Grilla	118.00	(450.83)	(332.83)			-
8/6/2024	National Night Out	245.00	(114.25)	130.75			-
8/26/2024	TRCC Street Party	31.00	(42.70)	(11.70)			-
9/12/2024	Fall Ride Brat Fry & Bonfire	59.00	(3,828.25)	(3,769.25)			-
9/12 to 14/2024	TMS Fall Ride	496.00	(8,174.97)	(7,678.97)			-
9/12 to 14/2024	SARA Park Beer Tent & Music	146.00	(7,587.06)	(7,441.06)			-
9/13/2024	Thunder Parade	25.00	(656.14)	(631.14)			-
10/4/2024	THS Homecoming Parade	25.00	(163.50)	(138.50)			-
	TMS Farmers Market	35.00	(25.00)	10.00			-
10/18/2024	Wanderin Wisconsin	25.00	(879.43)	(854.43)			-
11/11/2024	Annual Venison Feed	71.00	(449.28)	(378.28)			-
12/10/2024	Tomahawk Hometown Christmas	49.00	(405.74)	(356.74)			-
				-			-
				-			-
				-			-
Annual Total		2,802.00	(35,664.66)	(32,862.66)	314.00	(971.26)	(657.26)

*Calculated after the event
based on reported time,
equipment used, and
materials.*

Wanderin Fall Ride

October 18th, 2024

Parade.

EVENT INFORMATION

Sponsor: Tina DuPlayee and Keith Troutman

Location: E King Rd to Railway St

Estimated Attendance: 500

Public Consumption of Alcohol: None

1. SITE LAYOUT

- October 18th, 2024
 - 5:30-6:00 p.m.
 - Barricade set up
 - Line up for parade
 - 6:00-7:00 p.m.
 - Parade begins at Tomahawk School on King Rd
 - Parade ends on Railway St
 - 7:00-7:30 p.m.
 - Barricades clean up

2. RESERVATIONS

- No reservations are required for this event.

3. GARAGE COLLECTIONS

- No additional garbage/recycling containers are needed for the event, public cans on Wisconsin Av post parade.

4. RESTROOMS

- No additional restrooms are needed for this event.

5. PARKING

- Event participants will use the municipal lot and street parking.

6. OTHER COMMENTS/RECOMMENDATION FROM DEPARTMENTS

- WisDOT has allowed us to conditional impact State Highway 86 for Hometown Christmas only, Highway 86 cannot be impacted per WisDOT.
- Current route would create 3 traffic stops, any traffic stops would create additional overtime expenses for the Police Department.
- Recommended Alternate Routes:
 - SARA Park to Railway St would not create any traffic stops.
 - Lincoln Av to Railway St would only require a traffic stop at 4th St and Lincoln Av or 1/3 of the costs as the proposed route.

7. APPROVAL

- This application was presented to the Health and Safety Committee on July 30th, 2024. The Committee approved/denied the application with the following conditions:
 - _____
- This application was presented to the Common Council on August 6th, 2024. The Council approved/denied the application with the following conditions:
 - _____

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

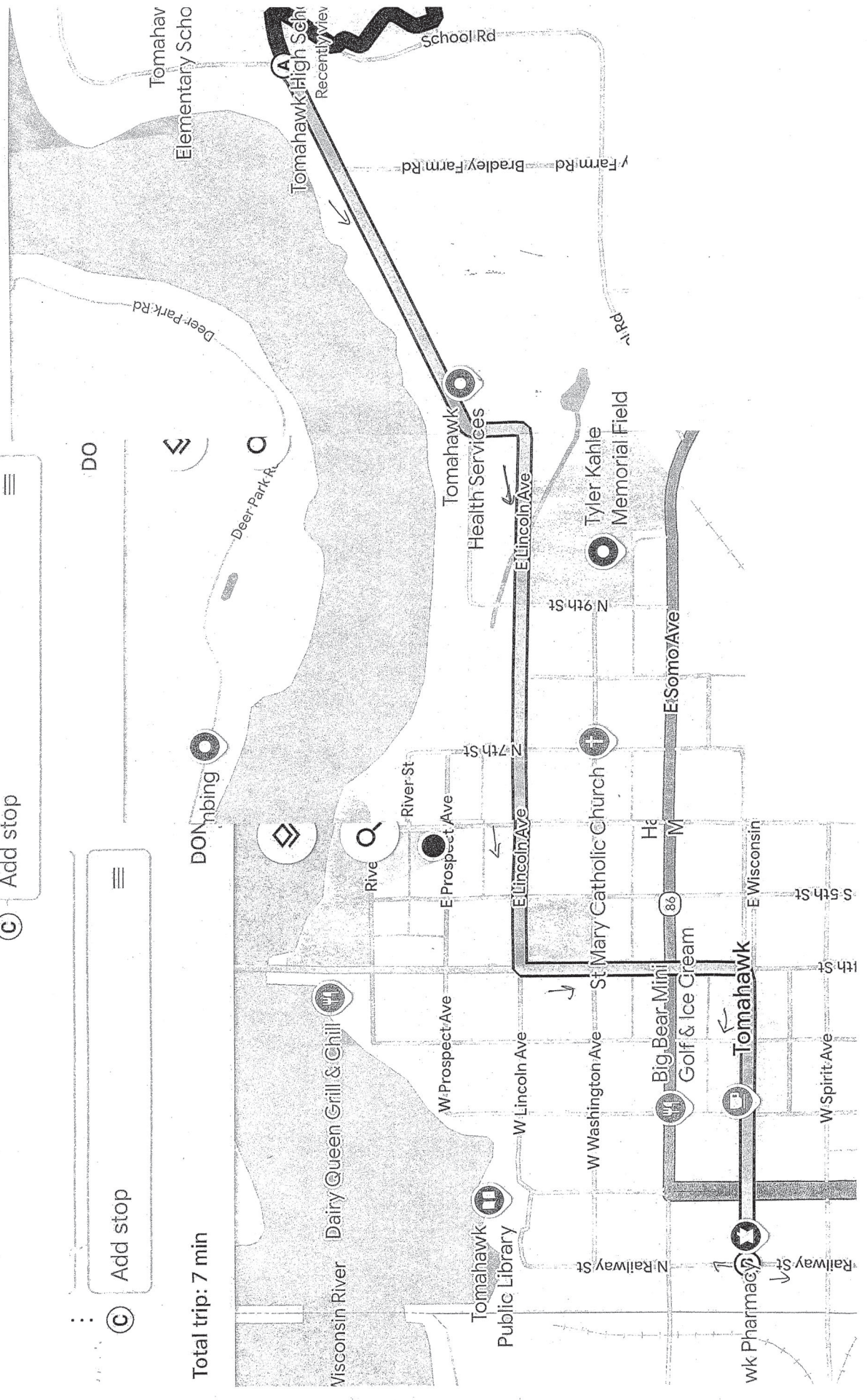
Total trip: 7 min

⊕ Add stop

DO

⊕ Add stop

Total trip: 7 min



Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	-	10.00	-	
Barricades	-	1.00	-	
Picnic Tables	-	2.00	-	
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	\$25 per day/per panel
Total Charges			25.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1.0	25.00	25.00	
Leadperson		56.37	-	
Crowperson III	4.0	52.67	210.68	
Parks LTE		19.22	-	
Overtime		79.01	-	
Parks Sumer Intern		11.30	-	
Police Officer OT	6.0	85.19	511.11	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader		75.10	-
Dump Truck		68.52	-
Clam Truck		66.28	-
Pick Up Truck	2.0	16.58	33.16
Diamond Groomer		28.80	-
Squad Car	6.0	16.58	99.48

Materials

Gravel		5.17	-
Dumpster - Garbage		35.87	- Contractor & Landfill
Dumpster - Recycling		15.50	- Contractor Pickup Fee
Can Liners (96 Gal)		0.50	-

Total Estimated Costs 879.43

Net Cost to the City 854.43

Assets Provided by the City

Barricades	?
No Parking Signs	0
Waste Containers	0
Picnic Tables	0
Port-A-Potties	0
Electrical Pannels	0

Oktoberfest

October 12, 2024

Beer sampling, food vendors, live music, and games.

EVENT INFORMATION

Sponsor: Tomahawk Main Street, Inc.

Location: N 2nd Street (Between Somo Av and Wisconsin Av)

Estimated Attendance: 250

Public Consumption of Alcohol: Yes, 1:00 p.m. to 7:00 p.m. in event area

1. SITE LAYOUT

- N 2nd Street (between Somo Av and Wisconsin Av)
 - Last year the event was located on Wisconsin Av between Railway Street and Tomahawk Avenue. This year event sponsor is looking to relocate the event to N 2nd Street
 - Ally will be kept clear for emergency vehicles.

2. SCHEDULE OF EVENTS

- October 12, 2024
 - 10:00 a.m. to 1:00 p.m. – Set up
 - 1:00 p.m. to 6:00 p.m – Event
 - 6:00 p.m to 8:00 p.m – Clean Up

3. RESERVATIONS

- No reservations are required for this event.

4. GARAGE COLLECTIONS

- TMS will provide waste and recycling cans.

5. RESTROOMS

- 3 regular port-a-potties along with handwashing stations.

6. PARKING

- Participants will utilize Wisconsin Av, side streets, and the municipal parking lot for this event.

7. APPROVAL

- This application was presented to the Health and Safety Committee on July 30th, 2024. The Committee approved/denied the application with the following conditions:

○ _____

- This application was presented to the Common Council on August 6th, 2024. The Council approved/denied the application with the following conditions:

○ _____

Date: _____

Clerk/Treasurer Amanda L. Bartz, CMC, WCMC

Tomahawk Main Street, Inc.

Event Charges - Sponsor	Quantity	Rate	Total	Notes
<i>Paid by event sponsor to the City</i>				
Application Fee	1.00	25.00	25.00	
Temp Class B License	1.00	10.00	10.00	
Barricades	4.00	1.00	4.00	
Picnic Tables	-	2.00	-	
Waste Disposal Cans	-	2.00	-	
Electrical Service	-	25.00	-	
Total Charges			39.00	

Expenses - City	ESTIMATE			Notes
Personnel	Quantity	Rate	Total	
Review Time	1	25.00	25.00	
Leadperson		56.37	-	
Crewperson III	2.0	52.67	105.34	
Parks LTE		19.22	-	
Overtime		79.01	-	
Parks Sumer Intern		11.30	-	
Police Officer		56.79	-	

Overtime rates are 1.5 times the rates listed above.

Equipment

Loader		75.10	-	
Dump Truck		68.52	-	
Clam Truck		66.28	-	
Pick Up Truck	1	16.58	16.58	
Diamond Groomer		28.80	-	
Squad Car		20.00	-	

Materials

Gravel		5.17	-	
Dumpster - Garbage		35.87	-	Contractor & Landfill
Dumpster - Recycling		15.50	-	Contractor Pickup Fee
Can Liners (96 Gal)		0.50	-	

Total Estimated Costs 146.92

Net Cost to the City 107.92

Assets Provided by the City Per Wednesday

Barricades	<u>4</u>	Delivered in the a.m. on the day of the event.
No Parking Signs	<u>0</u>	
Waste Containers	<u>0</u>	
Picnic Tables	<u>0</u>	
Port-A-Potties	<u>0</u>	
Electrical Pannels	<u>0</u>	

TOMAHAWK FIRE DEPARTMENT

MONTHLY REPORT

July 2024

ALARMS: July 2024

2	Vehicle Crash	(2 Rural)
2	Equipment Accident	(2 Rural)
1	Wildland Fire	(1 Rural)
1	Trees Down, Storm Damage	(1 Rural)
1	Tree on Line	(1 Rural)
4	Fire Alarm	(2 City, 2 Rural)

Total Alarms July – 11 (2 City / 9 Rural)
Total Alarms YTD – 82 (23 City / 59 Rural)

MEETINGS: NCWFC – July 18th

EVENTS: 4th of July Parade, Water Fights and 5th of July Fireworks

TRAINING: Hydrant connections, hose deployment, and nozzle streams

OTHER: EMERGENCY RADIO ISSUES: The department is unable to communicate with Lincoln County Dispatch clearly and unable to talk between units while responding to life threatening emergencies. The department has narrowed down to two options;

1. Move the antenna to the WJJQ tower (New antenna, coaxial cable, moving costs, labor for tower crew to install antenna, rent/lease space on tower going forward. Working with WJJQ on completing range study, finalizing height of antenna and quoting install and leasing space.
2. Wait and see what new cell tower will do with existing equipment on the water tower causing interference.

Mutual Aid to Nokomis continues to be manageable but will continue to be monitored closely. Mutual aid from Nokomis has gone down to 1 vehicle and for at least the time being. All MABAS cards for structure fires are updated.

Station Maintenance: Painted station, updating door seals and need to replace 3 personnel doors this year at a cost of \$15,000.00 (requesting use of capital fund monies to cover replacement). Need to replace remaining two doors in entry vestibule on Somo Ave and repair that roof, planning for 2025.

Submitted
Monthly Report July 29, 2024