

1 **Park and Recreations Committee**
2 **City of Tomahawk, City Council Chambers**
3 **23 N 2nd St, Tomahawk, WI 54487**
4 **August 3, 2023, at 4:30 p.m.**
5

6 **Call to Order:** Jeff Kahle called the Park and Recreations Committee to order at 4:39 p.m.
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8 **Roll Call:** Committee members present were Jeffrey Kahle, Dan Schuller, Steve Bartz, and Mikey Loka.
9 Absent was Mickey Loka.

10
11 Staff members present Clerk/Treasurer Amanda L. Bartz, Administrative Assistant Lexie VanStrydonk,
12 and Park Leadsperson Steve Borem.

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14 Public in attendance was Lucas Geiger, Raine Garner, and Kathy Tobin.

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16 **Public comments:** There were no public comments.
17

18 **Minutes:** SCHULLER MOVED to approve the June 13, 2023 meeting minutes and THOMPSON seconded.
19 The VOTE was unanimous.
20

21 **Other Business**

22 Park Rental Online Reservations System Analysis
23

24 VANSTRYDONK reviewed RoverPass for online reservation system. \$149 per month there is a \$3 service
25 fee. Waived the sign-up fee for us. They use strip as CC Processor, pavilion but cannot do half day. Can
26 help create cancellation policy. Boat Landing Fees and firewood sales. Confirm policies. Email and text,
27 we can resend, can block dates, create special interactive map. We would give them text message at no
28 extra fees. Houses a guest book.
29

30 SCHULLER how much does a camper end up paying. How long is this contract, and can they raise fees at
31 any time. SCHULLER will look at no cancellation fee or reschedule fees. They do not have a cancelation
32 fee. SCHULLER would look at a small cancellation fee.
33

34 BARTZ MOVED to move forward with RoverPass online software. There this something about long term
35 camping. SCHULLER seconded. The VOTE was unanimous.
36

37 Washington Square Park Improvements

38 Garner some critical aspects and some are time sensitive, on the agenda any updates on our end. LAW
39 Con suppose to be release by September. Some lock down of pricing no waiver to lockdown pricing.
40 We have to wait until we have our contract. With the playground they have been anxious to lockdown
41 the playground equipment have concerns with price increase. Lee and burke price increase.
42

43 BABA requirement. In the past, we have been able to work through and with splashpad they are in
44 Canada. We are navigate CRS the rep for Vortex and being proactive to get ahead looking to get US
45 manufacturing and working though waiver and requirement. Because they are the only ones that
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1 De Minimis (under 5% of project cost) if we cannot get a waiver, we have to go through the bidding
2 process again. Changing to US steel increases the cost by 25%. Struggling to keep projects in budget. It
3 would delay the project, and hoping to pivot and go though splashpad rendering and use features
4 unique to their equipment.

5
6 It will take a few weeks if we can get it submitted. Did we receive would have to Lee Rec reviewed the
7 soil report and all needs to come out to a certain depth. They are recommending a sub cut of 4.5 feet of
8 changing room to the same depth. Some follow up with Geotech company and update report
9 accordingly. Is that nature scape area similar to splash pad. It is not holding structural foundation in
10 nature play area. Splashpad will need to be undercut in that area.

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12 The shade post are the biggest concern.

13
14 Splashpad review. Working with DNR on the waiver, some of the features in the American companies
15 are not as advanced. We could talk

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17 BARTZ we should stay course and continue with the waiver. These are what we build our program off
18 of. If they tell us no, we have a fall back.

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20 SCHULLER agreed,

21
22 SCHULLER having is grandkids and going to splashpad, is there do they change in volume or their heights.

23
24 Luke has submitted a letter that 95% of the playground equipment is made in the US. Need to figure out
25 the excavation.

26
27 Updated changing room a different layout that would be a little easier to construct. Changes to the
28 layout of the changing room. SCHULLER asked if they have electronic disabled staffing maintenance. LP
29 siding

30
31 Gazebo reviewed changes to with railing.

32
33 Site plan. Did you have a standardized light pole.

34
35 Parking. Discussion includes the entire pavement which would require restriping of the lot, basketball
36 hoop two are not lined up. Anything on the striping. Asphalt parking lot. We are on the edge of going
37 over an acre of disturbance if it just resurfacing and striping. When we need to apply for over an acre no
38 matter what we want to do it correct.

39
40 Clerk did we look at much larger pipe, tie it into the street. Reviewed.

41
42 Diving into the design development phase. Staffing to talk about maintenance and nuts and bolts of the
43 details.

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45 KAHLE asked if they are typically staffed.

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47 Raine reviewed timeline bidding at the end of the year, with the building it would be a pretty quick
48 build. Making sure it can get into the country.

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Discussion regarding

Annually budget, blow it out winterize and in spring start it up again.

Leadsperson Report BOREM working on AOMCI, finished up today putting a port a potty at Frenchtown Beach, anchored it down. It has been requested.

Next meeting: The next regular meeting of the park and Recreations Committee is scheduled for September 12 11, 2023 at City Hall, Council Chambers at 4:30 p.m.

Adjourn: SCHULLER MOVED to adjourn the meeting of Park and Recreations Committee and BARTZ seconded. The VOTE was unanimous. The meeting was adjourned at 5:50 p.m.

Approved: _____

Clerk/Treasurer Amanda L. Bartz, CMC WCMC