

Tuesday, August 29, 2017
5:00PMCity Hall, Council Chambers
23 N 2nd Street**AGENDA****COMMISSION
MEMBERS**BRUCE HETZEL
CHAIRPERSON
TERM EXP. 2020SCOTT BORCHARDT
TERM EXP. 2017DALE ARTHUR
TERM EXP. 2019ALLEN LEITZ
TERM EXP. 2018BILL PAULSON
TERM EXP. 2021“WINTER,
SPRING,
SUMMER, FALL...
TOMAHAWK
HAS IT ALL”

- A. **CALL TO ORDER**
- B. **PUBLIC COMMENTS** (During this item on the agenda the Commission listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
- C. **MINUTES**
 - 1. July 25, 2017
 - 2. August 8, 2017
- D. **CHECKS** – 16586 – 16630 in the amount of \$151,183.15
- E. **FINANCIAL REPORT** – August 20, 2017
- F. **OTHER BUSINESS**
 - 1. Water Projects
 - i. Well House No 4 and No 5 Rehab
 - 2. Infiltration into Sanitary Sewers and Inflow into the Waste Water Treatment Facility
 - 3. Winter Water Fill Station (Proposed Location: City Garage)
 - 4. Department of Natural Resources Inspections – Water and Waste Water
 - 5. An ordinance amending Chapter 98 Utilities, Article IV. Water
- G. **DIRECTOR’S REPORT**
- H. **NEXT MEETING DATE(S)** – September 26, 2017 at 5:00PM
- I. **ADJOURN**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the American’s with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

PLEASE TURN CELL PHONES ON SILENT DURING MEETINGS

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**MINUTES OF THE
WATER AND SEWER UTILITY COMMISSION
City of Tomahawk
City Council Chambers
July 25, 2017**

7 CALL TO HETZEL called the meeting of the Water and Sewer Utility Commission to order at
8 ORDER 5:01PM.

9
10 ROLL CALL Members present were Bruce Hetzel, Dale Arthur, Allen Leitz and Bill Paulson. Absent
11 was Scott Borchardt.

12
13 Also present was Director of Public Works John Cole, Clerk-Treasurer Amanda L. Bartz,
14 CMC, Water Leadsperson Brandon Strelow and Wastewater Operator Bill Jelinek.

15
16 PUBLIC There were no public comments.
17 COMMENTS

18
19 MINUTES LEITZ MOVED to approve the June 27, 2017 minutes and ARTHUR seconded. The VOTE
20 was unanimous.

21
22 CHECKS The Commission reviewed and discussed the checks as presented.

23
24 ARTHUR MOVED to approve checks 16542 – 16585 in the amount of \$91,932.21 and
25 LEITZ seconded. The VOTE was unanimous.

26
27 FINANCIAL PAULSON MOVED to approve the Financial Report and LEITZ seconded. The VOTE was
28 REPORT unanimous.

29
30 OTHER **1.) 2017 Water Projects**
31 BUSINESS

32 Well House No 4 and No 5 Rehab

33
34 There was nothing new to report on the Well House No. 4 and No. 5 Rehab project.

35
36 **2.) Amendment No. 1 – Nsighttell Wireless, LLC (d/b/a Cellcom)**

37
38 LEITZ stated that if the contract is being opened then the Commission should request an
39 increase in their rent payments. Discussion followed regarding the current contract rent
40 and what would be an agreeable increase.

41
42 LEITZ MOVED to increase the monthly rate to \$2,000/month and PAULSON seconded.
43 The VOTE was unanimous.

1
2 **3.) Foaming and Lining of the Sanitary Sewer on Washington Avenue between**
3 **8th Street and 9th Street and between 2nd Street and Tomahawk Avenue**
4

5 COLE stated there have been some issues on Washington Avenue and that portion of
6 the sewer main has been televised. He stated they have discovered that there is a lot of
7 root infiltration into the system.
8

9 COLE explained that they would re-line approximately 50' to 100' of sewer main.
10

11 HETZEL asked how deep those mains are and COLE explained that they are 6'-7' in
12 depth.
13

14 COLE explained that this will be a project in the 2018 Capital Project Plan.
15

16 CLOSED LEITZ MOVED to enter into closed session pursuant to 19.85(1)(g) of Wisconsin
17 SESSION Statutes to discuss/take action on: **Infiltration into Sanitary Sewers and Inflow into the**
18 **Waste Water Treatment Facility.** ARTHUR seconded. The roll call VOTE was
19 unanimous. The Commission entered into closed session at 5:26PM.
20

21 PAULSON MOVED to adjourn closed session and reconvene open session and LEITZ
22 seconded. The roll call VOTE was unanimous. Open session was reconvened at 6:02PM.
23

24 DIRECTOR'S COLE reported that they will be conducting sewer main cleaning on Tuesdays and
25 REPORT Thursdays.
26

27 COLE also reported that the water tower has been inspected on July 21, 2017. He stated
28 that it is required to be inspected every 5 years and everything was in good shape.
29

30 NEXT The Water and Sewer Utility Commission will meet on August 29, 2017 at 5:00PM at
31 MEETING City Hall in the Council Chambers.
32

33 ADJOURN HETZEL MOVED to adjourn the meeting of the Water and Sewer Utility Commission and
34 ARTHUR seconded. The VOTE was unanimous. The meeting was adjourned at
35 6:04PM.
36

37 Approved: Draft _____

38 _____
Clerk/Treasurer, Amanda L. Bartz, CMC

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**MINUTES OF THE
WATER AND SEWER UTILITY COMMISSION
City of Tomahawk
City Council Chambers
August 9, 2017**

7 CALL TO HETZEL called the meeting of the Water and Sewer Utility Commission to order at
8 ORDER 5:00PM.

9
10 ROLL CALL Members present were Bruce Hetzel, Scott Borchardt, Dale Arthur, Allen Leitz and Bill
11 Paulson.

12
13 Also present was Director of Public Works John Cole and Clerk-Treasurer Amanda L.
14 Bartz, CMC.

15
16 PUBLIC There were no public comments.
17 COMMENTS

18
19 OTHER **1.) Amendment No. 1 – Nsighttel Wireless, LLC (d/b/a Cellcom)**

20 BUSINESS

21 Clerk BARTZ explained that Cellcom has been getting a 3% increase per year on their
22 rent per year and currently is paying \$1,679.89 per month.

23
24 LEITZ MOVED to approve Amendment No. 1 and BORCHARDT seconded. The VOTE was
25 unanimous.

26
27 NEXT The Water and Sewer Utility Commission will meet on August 29, 2017 at 5:00PM at
28 MEETING City Hall in the Council Chambers.

29
30 ADJOURN LEITZ MOVED to adjourn the meeting of the Water and Sewer Utility Commission and
31 ARTHUR seconded. The VOTE was unanimous. The meeting was adjourned at
32 5:08PM.

33
34 Approved: Draft _____

35 _____
Clerk/Treasurer, Amanda L. Bartz, CMC

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
16586	7/21/2017	CITY OF TOMAHAWK	
		Taxes Due City	
610-00-57080-000-000		TAXES	11,073.36
		7/17 Taxes Due City	
610-00-57902-000-000		CUST A/C - COLLECTION LABOR	2,077.82
		7/17 Wtr Administration Due City	
620-00-59840-000-000		BILLING, COLLECTING & ACCTG	2,701.38
		7/17 Wwtr Administration Due City	
		Total	15,852.56
16587	7/21/2017	CITY OF TOMAHAWK	
		Payroll	
610-00-15010-000-000		DUE TO/FROM GENERAL FUND	3,986.27
		7/21 Wtr Payroll	
620-00-15010-000-000		Due from/to General Fund	5,679.62
		7/21 Wwtr Payroll	
		Total	9,665.89
16588	7/21/2017	EXXON MOBIL	
		4707 45.13g Unlead	
620-00-59828-000-000		OPERATION-TRANSPORTATION	94.35
		4707 45.13g Unlead	
610-00-57933-000-000		ADMIN & GEN - TRANSPORTATION	101.46
		4707 36.57g Unlead	
		Total	195.81
16589	7/25/2017	CITY OF TOMAHAWK SOLID WASTE FUND	
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	27.75
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	13.26
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	91.39
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	31.50
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	576.07
		REFUSE COLLECTION	

8/22/2017

8:34 AM

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Page: 2
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	1,759.69
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	1,062.01
		REFUSE COLLECTION	
Total			3,561.67

16590 8/04/2017 CITY OF TOMAHAWK
Taxes Due City

610-00-57080-000-000		TAXES	11,073.36
		8/17 Taxes Due City	
610-00-57902-000-000		CUST A/C - COLLECTION LABOR	2,077.82
		8/17 Wtr Administration Due City	
620-00-59840-000-000		BILLING, COLLECTING & ACCTG	2,701.38
		8/17 Wwtr Administration Due City	
610-00-15010-000-000		DUE TO/FROM GENERAL FUND	4,451.23
		8/4 Wtr Payroll	
620-00-15010-000-000		Due from/to General Fund	7,472.20
		8/4 Wwtr Payroll	
Total			27,775.99

16591 8/04/2017 FRONTIER
Maintenance of Plant

610-00-57625-000-000		PUMP EXPENSE - MAINT OF PLANT	64.89
		715-453-8601-083181-5	
610-00-57602-000-000		SOS MISCELANEOUS SUPPLIES	30.00
		262-002-4771-082781-5	
620-00-59832-000-000		MAINT COLLECTION SYSTEM PUMP	70.00
		262-001-8149-082896-5	
Total			164.89

16592 8/04/2017 TOMAHAWK ACE HARDWARE
Maintenance Treatment/Disposal Plant

620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	12.92
		339826 Spraypaint	
610-00-57602-000-000		SOS MISCELANEOUS SUPPLIES	29.69
		339995 Handle	
610-00-57602-000-000		SOS MISCELANEOUS SUPPLIES	26.78
		341164 Cleaners	

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 3
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-59832-000-000		MAINT COLLECTION SYSTEM PUMP	10.66
		340390 Key Holder, Keys	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	41.34
		340838 Bulbs, Bleach, Trash Bags	
Total			121.39

16593 8/04/2017 WISCONSIN PUBLIC SERVICE
Power & Fuel for Pumping

620-00-59821-000-000		POWER & FUEL FOR PUMPING	249.56
		135-81 Deer Park Rd	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	23.90
		135-76 WWTP-Gen	
Total			273.46

16594 8/08/2017 CITY OF TOMAHAWK SOLID WASTE FUND
REFUSE COLLECTION

610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	609.83
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	1,767.92
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	341.76
		REFUSE COLLECTION	
Total			2,719.51

16595 8/09/2017 CITY OF TOMAHAWK SOLID WASTE FUND
REFUSE COLLECTION

610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	574.84
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	2,005.92
		REFUSE COLLECTION	
610-00-15063-000-000		DUE TO/FROM SOLID WASTE FUND	382.13
		REFUSE COLLECTION	
Total			2,962.89

16596 8/11/2017 CITY OF TOMAHAWK
BPW WAGES

610-00-15010-000-000		DUE TO/FROM GENERAL FUND	9,970.89
		BPW WAGES	
620-00-15010-000-000		Due from/to General Fund	9,970.89
		BPW WAGES	

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 4
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			19,941.78
16597	8/11/2017	EAGLE WASTE & RECYCLING INC. Misc General Expense	
620-00-59856-000-000		MISC. GENERAL EXPENSE 265456 Trash Service	108.07
Total			108.07
16598	8/11/2017	FRONTIER Utilities	
620-00-59851-000-000		OFFICE SUPPLIES & EXPENSES 715-453-3143-010165-5	195.87
Total			195.87
16599	8/11/2017	MINNESOTA LIFE Employee Benefit	
610-00-57926-000-000		ADMIN & GEN - EMPLOYEE BENEFIT 2832L - Sep Life Ins	3.50
620-00-59854-000-000		EMPLOYEE PENSIONS & BENEFITS 2832L - Sep Life Ins	7.97
Total			11.47
16600	8/11/2017	SECURITY HEALTH PLAN Employee Benefit	
610-00-57926-000-000		ADMIN & GEN - EMPLOYEE BENEFIT Sep Health Ins Prem	6,010.47
620-00-59854-000-000		EMPLOYEE PENSIONS & BENEFITS Sep Health Ins Prem	5,120.02
Total			11,130.49
16601	8/11/2017	SHELL Transportation	
610-00-57933-000-000		ADMIN & GEN - TRANSPORTATION 0707 66.86 Unlead	140.14
610-00-57933-000-000		ADMIN & GEN - TRANSPORTATION Discount - Wtr Dept	-2.01
620-00-59828-000-000		OPERATION-TRANSPORTATION 0707 57.41g Unlead	121.84
620-00-59828-000-000		OPERATION-TRANSPORTATION Discount - Wwtr	-1.72

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 5
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
Total			258.25
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16602	8/11/2017	WASTEWATER TRAINING SOLUTIONS	
Outside Services			
610-00-57923-000-000		ADMIN & GEN - OUTSIDE SERVICE	160.00
		81-0676969 Biosolids R Thiemer	
610-00-57923-000-000		ADMIN & GEN - OUTSIDE SERVICE	160.00
		81-0676969 Phosphorus - R Thiemer	
Total			320.00
<hr/>			
16603	8/11/2017	WISCONSIN PUBLIC SERVICE	
Power & Fuel for Pumping			
620-00-59821-000-000		POWER & FUEL FOR PUMPING	103.43
		135-07 Lift Station #4	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	54.59
		135-13 Lift Station #3	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	151.70
		135-14 Lift Station #5	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	61.05
		135-19 Lift Station #12	
610-00-57622-000-000		PUMP EXPENSE - FUEL/POWER	1,661.51
		135-21 Waterworks Rd	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	48.88
		135-28 Lift Station #15	
610-00-57622-000-000		PUMP EXPENSE - FUEL/POWER	74.89
		135-33 Birchwood Av	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	120.06
		135-34 Lift Station #16	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	31.19
		135-39 Lift Station 36	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	150.13
		135-41 Lift Station #13	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	36.30
		135-45 Lift Station #8	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	738.36
		135-47 Lift Station #2	
620-00-59821-000-000		POWER & FUEL FOR PUMPING	65.11
		135-48 Lift Station #48	

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 6
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
620-00-59821-000-000		POWER & FUEL FOR PUMPING 135-50 Lift Station #1	659.39
620-00-59821-000-000		POWER & FUEL FOR PUMPING 135-52 Lift Station #10	150.23
620-00-59821-000-000		POWER & FUEL FOR PUMPING 135-55 Lift Station #7	74.38
620-00-59821-000-000		POWER & FUEL FOR PUMPING 135-107 Lift Station #16	28.07
620-00-59821-000-000		POWER & FUEL FOR PUMPING 135-57 Wwtr Plant	2,362.27
Total			6,571.54

16604 8/11/2017 WISCONSIN RURAL WATER ASSOC
Outside Serviced Employed

620-00-59852-000-000		OUTSIDE SERVICES EMPLOYED Wastewater Training - J Cole	160.00
Total			160.00

16605 8/18/2017 CITY OF TOMAHAWK
Payroll

610-00-15010-000-000		DUE TO/FROM GENERAL FUND 8/18 Wtr Payroll	3,098.01
620-00-15010-000-000		Due from/to General Fund 8/18 Wwtr Payroll	9,166.51
Total			12,264.52

16606 8/18/2017 EXXON MOBIL
Transportation

620-00-59828-000-000		OPERATION-TRANSPORTATION 4708 27.51g Unlead	58.76
610-00-57933-000-000		ADMIN & GEN - TRANSPORTATION 4708 31.50g Unlead	89.31
Total			148.07

16607 8/18/2017 VERIZON WIRELESS
715-966-0464

610-00-57625-000-000		PUMP EXPENSE - MAINT OF PLANT 715-966-0464	63.11
620-00-59851-000-000		OFFICE SUPPLIES & EXPENSES 715-966-0471	61.30

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 7
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57625-000-000 715-966-0614		PUMP EXPENSE - MAINT OF PLANT	61.30
620-00-59851-000-000 715-966-6816		OFFICE SUPPLIES & EXPENSES	59.68
Total			245.39

16609 8/20/2017 AUCA CHICAGO MC LOCKBOX
Outside Service

610-00-57923-000-000 1677665405 Uniforms 7/18		ADMIN & GEN - OUTSIDE SERVICE	60.29
610-00-57923-000-000 1677669933 Uniforms 7/25		ADMIN & GEN - OUTSIDE SERVICE	47.06
610-00-57923-000-000 1677674373 Uniforms 8/1		ADMIN & GEN - OUTSIDE SERVICE	67.98
620-00-59827-000-000 1677676477 Uniforms 8/3		OTHER OPERATING SUPPLIES	67.98
620-00-59827-000-000 1677662751 Uniforms 7/13		OTHER OPERATING SUPPLIES	68.64
620-00-59827-000-000 1677667232 Uniforms 7/20		OTHER OPERATING SUPPLIES	58.04
620-00-59827-000-000 1677671738 Uniforms 7/27		OTHER OPERATING SUPPLIES	77.40
610-00-57923-000-000 1677679160 Uniforms 8/8		ADMIN & GEN - OUTSIDE SERVICE	47.06
620-00-59827-000-000 1677680959 Uniforms 8/10		OTHER OPERATING SUPPLIES	77.40
Total			571.85

16610 8/20/2017 BUMPER TO BUMPER TOMAHAWK
Supplies

610-00-57641-000-000 640-148650 Socket		TRANS & DIST - SUPPLIES	19.38
Total			19.38

16611 8/20/2017 CHARTER COMMUNICATIONS
Miscellaneous Supplies

610-00-57602-000-000 715-453-2404		SOS MISCELANEOUS SUPPLIES	129.77
Total			129.77

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 8
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
16612	8/20/2017	DIGGERS HOTLINE	
Outside Service			
610-00-57923-000-000		ADMIN & GEN - OUTSIDE SERVICE	127.36
170 6 57101 Tickets for 6/2017			
Total			127.36
16613	8/20/2017	DIGGERS HOTLINE	
Outside Service			
610-00-57923-000-000		ADMIN & GEN - OUTSIDE SERVICE	111.44
170 7 57101 Tickets for 7/2017			
Total			111.44
16614	8/20/2017	ENVIROTECH EQUIPMENT	
Transportation			
620-00-59828-000-000		OPERATION-TRANSPORTATION	91.10
081317-21A Assembly for Auto Levelwind			
Total			91.10
16615	8/20/2017	FIRST SUPPLY	
Maintenance Treatment/Disposal Plant			
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	79.35
10656926-00 Pipe			
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	222.00
10657296-00 Pipe			
Total			301.35
16616	8/20/2017	FRONTIER	
Maintenance of Plant			
610-00-57625-000-000		PUMP EXPENSE - MAINT OF PLANT	64.89
715-453-8601-083181-5			
Total			64.89
16617	8/20/2017	GRAINGER	
Miant Treatment/Disposal Plant			
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	92.75
9510102289 T-Stat, Gloves			
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	459.00
9514204370 Mobil			
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	652.80
9496973612 Wall A/C			

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57602-000-000		SOS MISCELANEOUS SUPPLIES	59.74
		9524642882 Vest	
610-00-57623-000-000		PUMP EXPENSE - OTHER EXPENSES	237.08
		9517865433 Circular Paper Chart	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	841.42
		9517019510 Spotlight, Lights, Hammer	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	-529.20
		9522279299 Credit - Hammer	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	347.40
		9521119074 Hammer Kit	
Total			2,160.99
16618	8/20/2017	GREAT LAKES TV SEAL INC	
		Maint Treatment/Disposal Plant	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	1,590.21
		18272 Televisse Sanitary Sewer	
Total			1,590.21
16619	8/20/2017	L. W. ALLEN, LLC	
		Maint Collection System Pump	
620-00-59832-000-000		MAINT COLLECTION SYSTEM PUMP	13,604.00
		103699 Rotating Assembly - Memorial Pk	
Total			13,604.00
16620	8/20/2017	LINCOLN CNTY HIGHWAY DEPARTMENT	
		Maintenance Treatment/Disposal Plant	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	552.75
		330.018 Culverts	
Total			552.75
16621	8/20/2017	LOCAL GOVERNMENT INVESTMENT POOL	
		Due to General Fund	
610-00-25010-000-000		Due to General Fund	4,500.00
		Deposit to 835286 Sub Acct 11	
620-00-15010-000-000		Due from/to General Fund	500.00
		Deposit to 835286 Sub Acct 11	
Total			5,000.00
16622	8/20/2017	MEYERS MARINE	
		Hydrant Maintenance	

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 10

ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
 Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
610-00-57654-000-000		TRANS & DIST - HYDRANT MAINT	7.50
		1589 Can Fuel	
Total			7.50
<hr/>			
	16623 8/20/2017	MIDWEST TESTING	
		Maintenance of Meters	
610-00-57653-000-000		TRANS & DIST - MANIT OF METERS	2,075.00
		4216 Meter Testing	
Total			2,075.00
<hr/>			
	16624 8/20/2017	NCL OF WISCONSIN INC	
		Chemicals	
610-00-57631-000-000		WATER TREATMENT - CHEMICALS	23.65
		393357 Electrode Storage Solution	
Total			23.65
<hr/>			
	16625 8/20/2017	NORTHERN LAKE SERVICE INC	
		Outside Services Employed	
620-00-59852-000-000		OUTSIDE SERVICES EMPLOYED	95.00
		318185 Phosphorus	
620-00-59852-001-000		OUTSD SERV.-TEST/SLUDGE HAUL	111.65
		315447 Phosphorus	
620-00-59852-001-000		OUTSD SERV.-TEST/SLUDGE HAUL	96.43
		314705 Phosphorus	
620-00-59852-001-000		OUTSD SERV.-TEST/SLUDGE HAUL	120.00
		317443 Phosphorus	
Total			423.08
<hr/>			
	16626 8/20/2017	NORTHWOODS SUPERIOR CHEMICAL CORP	
		Miscellaneous Supplies	
610-00-57602-000-000		SOS MISCELANEOUS SUPPLIES	75.58
		165038 Pop Up Wipes	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	146.22
		165039 Wipes, Solvent	
Total			221.80
<hr/>			
	16627 8/20/2017	SHARE CORPORATION	
		Maintenance Treatment/Disposal Plant	
620-00-59833-000-000		MAINT TREATMENT/DISPOSAL PLANT	237.14
		23332 Vegetation Control	

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 11
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Check Nbr	Check Date	Payee	Amount
			Total
			237.14
16628	8/20/2017	TOWN & COUNTRY ENGINEERING, INC Outside Service	
610-00-57923-000-000		ADMIN & GEN - OUTSIDE SERVICE 17870 Well House Design	6,395.38
			Total
			6,395.38
16629	8/20/2017	WATER TOWER CLEAN & COAT INC Res/Stand Pipe	
610-00-57650-000-000		TRANS & DIST - RES/STAND PIPE WT78064 Clean & Inspect Water Tower	2,800.00
			Total
			2,800.00
16630	8/20/2017	WISCONSIN STATE LAB OF HYGIENE Outside Service	
610-00-57923-000-000		ADMIN & GEN - OUTSIDE SERVICE 512459 Fluoride	25.00
			Total
			25.00
Grand Total			151,183.15

8/22/2017

8:34 AM

Reprint Check Register - Full Report - ALL

Page: 12
ACCT

1ST MERIT - WATER AND SEWER CHECKING

ALL Checks

Posted From: 7/21/2017 From Account:
Thru: 8/20/2017 Thru Account:

Amount

Total Expenditure from Fund # 610 - WATER FUND

82,602.03

Total Expenditure from Fund # 620 - SEWER FUND

68,581.12

Total Expenditure from all Funds

151,183.15

City of Tomahawk

P.O. Box 469, Tomahawk, WI 54487
(715) 453-4040 phone (715) 453-2717 fax
www.cityoftomahawk.com

August 20, 2017

To: Members of the Tomahawk Water and Sewer Utility Commission
From: Clerk-Treasurer Amanda L. Bartz, CMC, WCMC
Subject: Non-Audited Financial Report

Total Treasurer's Cash Last Report July 21, 2017	\$	117,191.34
Credits- Cash Receipts/Transfers	\$	127,383.90
Debits - Checks	\$	(151,183.15)
Total Treasurer's Cash August 20, 2017	\$	93,392.09
State Local Government Investment Pool	\$	125,161.62
Total Cash Available	\$	218,553.71

Fund Balances:

Equipment Replacement Fund	\$	667,169.89
Clean Water Debt Fund	\$	179,447.62

Debts:

		Balance
Clean Water Fund - Matures 2035 - Interest 2.363%	\$	3,019,071.97
Next Payment \$ 35,904.76 Date 11/1/2017		
S. Tomahawk Ave. - Matures 2022 - Interest 2.250%	\$	123,120.00
Next Payment \$1,641.60 Date 10/1/2017		
N. 4th St Utilities/River Crossing - Matures 2028 -1.250%	\$	3,645,000.00
Next Payment \$ 55,909.38 Date 10/1/2017		

Total Debt	\$	6,787,191.97
Due to General Fund from Water	\$	48,866.06
Due to General Fund from Sewer	\$	118,745.18

We, the members of the Tomahawk Water and Sewer Utility Commission, have examined to the extent we feel necessary, and approve the above numbered checks with a value of :
\$ 151,183.15

Fund: 610 - WATER FUND

Account Number		2017 August	2017 Actual 08/20/2017	2017 Budget	Budget Status	% of Budget
610-00-44180-000-000	NON OPERATING RENTAL	0.00	0.00	0.00	0.00	0.00
610-00-44190-000-000	INTEREST AND DIVIDEND INTEREST	0.00	500.06	500.00	0.06	100.01
610-00-44191-000-000	INTEREST SPECIAL ASSESSMENTS	0.00	0.00	274.77	-274.77	0.00
610-00-44192-000-000	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
610-00-44210-000-000	MISC. NON-OPERATING INCOME	0.00	8,555.00	0.00	8,555.00	0.00
610-00-44290-000-000	AMORTIZATION OF DEBT PREMIUM	0.00	0.00	0.00	0.00	0.00
610-00-44601-000-000	BULK WATER SALES	0.00	600.00	0.00	600.00	0.00
610-00-44611-000-000	RESIDENTIAL WATER	89.31	89,023.00	200,000.00	-110,977.00	44.51
610-00-44612-000-000	MULTI FAMILY RESIDENTIAL WATER	0.00	2,624.00	7,000.00	-4,376.00	37.49
610-00-44613-000-000	COMMERCIAL WATER	0.00	39,273.12	90,000.00	-50,726.88	43.64
610-00-44615-000-000	INDUSTRIAL WATER	0.00	38,652.50	75,000.00	-36,347.50	51.54
610-00-44617-000-000	PUBLIC AUTHORITY WATER	0.00	6,079.48	13,000.00	-6,920.52	46.77
610-00-44619-000-000	INTERDEPARTMENTAL WATER	0.00	0.00	0.00	0.00	0.00
610-00-44620-000-000	PRIVATE FIRE -WATER	0.00	5,880.00	12,000.00	-6,120.00	49.00
610-00-44630-000-000	PUBLIC FIRE PROTECTION	18,301.75	146,414.00	219,621.00	-73,207.00	66.67
610-00-44700-000-000	CUSTOMER FORFEITED PENALTIES	0.00	13,849.39	25,000.00	-11,150.61	55.40
610-00-44710-000-000	MISC. SERVICE REVENUE	0.00	0.00	0.00	0.00	0.00
610-00-44720-000-000	WATER TOWER RENT	1,980.00	29,279.12	43,918.68	-14,639.56	66.67
610-00-44740-000-000	MISC. WATER REVENUE	0.00	80.00	500.00	-420.00	16.00
610-00-44741-000-000	RECONNECTS -MISC. SERVICE	0.00	640.00	1,000.00	-360.00	64.00
LICENSES AND PERMITS		20,371.06	381,449.67	687,814.45	-306,364.78	55.46
610-10-49200-000-000	TRANSFER	0.00	0.00	0.00	0.00	0.00
DONATIONS		0.00	0.00	0.00	0.00	0.00
Total Revenues		20,371.06	381,449.67	687,814.45	-306,364.78	55.46

Fund: 610 - WATER FUND

Account Number		2017 August	2017 Actual 08/20/2017	2017 Budget	Budget Status	% of Budget
610-00-57080-000-000	TAXES	11,073.36	88,867.03	136,242.10	47,375.07	65.23
610-00-57081-000-000	TAXES -FICA	1,140.29	5,253.61	8,710.84	3,457.23	60.31
610-00-57082-000-000	TAXES - ALL OTHER	0.00	0.00	0.00	0.00	0.00
610-00-57343-000-000	ASSET:DISTRIBUTION MAINS	0.00	0.00	0.00	0.00	0.00
610-00-57345-000-000	NEW SERVICES	0.00	0.00	0.00	0.00	0.00
610-00-57346-000-000	METERS	0.00	0.00	0.00	0.00	0.00
610-00-57390-000-000	ASSET:STRUCTURES & IMPROVEMENT	0.00	0.00	0.00	0.00	0.00
610-00-57392-000-000	ASSET: TRANSPORTATION EQUIPMNT	0.00	0.00	0.00	0.00	0.00
610-00-57394-000-000	TOOLS,SHOP & GARAGE EQUIP	0.00	0.00	2,000.00	2,000.00	0.00
610-00-57403-000-000	DEPRECIATION	6,017.83	48,142.64	0.00	-48,142.64	0.00
610-00-57404-000-000	CONTRIBUTED DEPREC (NON-OP)	2,567.75	20,542.00	0.00	-20,542.00	0.00
610-00-57427-000-000	PRINCIPAL ON DEBT	0.00	0.00	98,425.00	98,425.00	0.00
610-00-57428-000-000	AMORTIZATION OF DEBT DISCOUNT	0.00	0.00	0.00	0.00	0.00
610-00-57431-000-000	INTEREST ON DEBT	0.00	18,835.56	36,546.96	17,711.40	51.54
610-00-57600-000-000	OPERATING SUPERVISION	12,467.44	37,968.36	51,761.02	13,792.66	73.35
610-00-57602-000-000	SOS MISCELANEOUS SUPPLIES	351.56	5,167.56	6,000.00	832.44	86.13
610-00-57605-000-000	MAIN OF WATER SOURCE PLANT	0.00	145.99	500.00	354.01	29.20
610-00-57620-000-000	PUMP EXPENSE - LABOR	201.28	2,851.87	3,343.90	492.03	85.29
610-00-57622-000-000	PUMP EXPENSE - FUEL/POWER	1,736.40	12,577.31	23,000.00	10,422.69	54.68
610-00-57623-000-000	PUMP EXPENSE - OTHER EXPENSES	237.08	1,672.54	2,500.00	827.46	66.90
610-00-57625-000-000	PUMP EXPENSE - MAINT OF PLANT	254.19	1,527.56	3,150.00	1,622.44	48.49
610-00-57630-000-000	WATER TREATMENT - LABOR	540.53	2,283.11	3,343.90	1,060.79	68.28
610-00-57631-000-000	WATER TREATMENT - CHEMICALS	23.65	24,054.20	25,000.00	945.80	96.22
610-00-57640-000-000	TRANS & DIST - LABOR	0.00	946.05	2,675.12	1,729.07	35.36
610-00-57641-000-000	TRANS & DIST - SUPPLIES	19.38	3,165.21	13,000.00	9,834.79	24.35
610-00-57650-000-000	TRANS & DIST - RES/STAND PIPE	3,045.40	6,367.63	15,000.00	8,632.37	42.45
610-00-57651-000-000	TRANS & DIST - MAINTENANCE	736.20	30,394.54	45,652.60	15,258.06	66.58
610-00-57652-000-000	TRANS & DIST - MAIN SERVICE	118.05	1,941.95	7,404.35	5,462.40	26.23
610-00-57653-000-000	TRANS & DIST - MANIT OF METERS	2,075.00	27,681.25	7,165.50	-20,515.75	386.31
610-00-57654-000-000	TRANS & DIST - HYDRANT MAINT	660.47	6,779.03	6,353.41	-425.62	106.70
610-00-57655-000-000	TRANS & DIST - MAINT OTHER	0.00	0.00	0.00	0.00	0.00
610-00-57656-000-000	TRANS & DIST - POWER OP EQUIP	0.00	0.00	48,500.00	48,500.00	0.00
610-00-57676-000-000	MAINT OF METERS	0.00	0.00	0.00	0.00	0.00
610-00-57901-000-000	CUST A/C - METER READ LABOR	377.76	6,252.69	10,676.60	4,423.91	58.56
610-00-57902-000-000	CUST A/C - COLLECTION LABOR	2,077.82	16,622.56	24,933.84	8,311.28	66.67
610-00-57903-000-000	CUST A/C - SUPPLIES, BILLING	0.00	687.98	1,400.00	712.02	49.14
610-00-57904-000-000	CUST A/C - UNCOLLECTABLE ASSETS	0.00	0.00	0.00	0.00	0.00
610-00-57920-000-000	ADMIN & GEN - LABOR	0.00	720.00	1,080.00	360.00	66.67
610-00-57921-000-000	ADMIN & GEN - SUPPLIES & EXPEN	0.00	560.39	1,500.00	939.61	37.36
610-00-57923-000-000	ADMIN & GEN - OUTSIDE SERVICE	7,201.57	46,883.11	15,000.00	-31,883.11	312.55
610-00-57923-001-000	ADMIN & GEN--OUTSIDE SERV	0.00	0.00	0.00	0.00	0.00
610-00-57924-000-000	ADMIN & GEN - INSURANCE	0.00	5,253.60	5,000.00	-253.60	105.07
610-00-57926-000-000	ADMIN & GEN - EMPLOYEE BENEFIT	7,054.18	57,816.33	69,806.57	11,990.24	82.82
610-00-57926-001-000	ADMIN & GEN - PENSION EXPENSE	0.00	0.00	0.00	0.00	0.00
610-00-57928-000-000	ADMIN & GEN - REGULATORY COMM	0.00	0.00	750.00	750.00	0.00
610-00-57930-000-000	ADMIN & GEN--MISC EXPENSES	0.00	3,218.06	6,000.00	2,781.94	53.63
610-00-57930-001-000	ADMIN & GEN - UNCLAIMED PROP	0.00	0.00	0.00	0.00	0.00
610-00-57933-000-000	ADMIN & GEN - TRANSPORTATION	227.44	3,092.11	5,000.00	1,907.89	61.84
CAPITAL OUTLAY		60,204.63	488,271.83	687,421.71	199,149.88	71.03
610-00-59000-000-000	OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00
610-00-59200-000-000	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00

Fund: 610 - WATER FUND

Account Number	2017 August	2017 Actual 08/20/2017	2017 Budget	Budget Status	% of Budget
OTHER FINANCING USES	0.00	0.00	0.00	0.00	0.00
Total Expenses	60,204.63	488,271.83	687,421.71	199,149.88	71.03
Net Totals	-39,833.57	-106,822.16	392.74	107,214.90	-27199.21

Fund: 620 - SEWER FUND

Account Number		2017 August	2017 Actual 08/20/2017	2017 Budget	Budget Status	% of Budget
620-00-44190-000-000	INTEREST AND DIVIDEND INTEREST	0.00	2,025.49	1,000.00	1,025.49	202.55
620-00-44191-000-000	INTEREST SPECIAL ASSESSMENTS	0.00	0.00	520.42	-520.42	0.00
620-00-44192-000-000	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
620-00-44210-000-000	MISC. NON-OPERATING INCOME	0.00	0.00	0.00	0.00	0.00
620-00-44210-001-000	MISC. NON-OPERATING INCOME	342.75	1,790.25	0.00	1,790.25	0.00
620-00-44290-000-000	AMORTIZATION OF DEBT PREMIUM	0.00	0.00	0.00	0.00	0.00
620-00-44320-000-000	INTEREST CHARGED TO CONST	0.00	0.00	0.00	0.00	0.00
LICENSES AND PERMITS		342.75	3,815.74	1,520.42	2,295.32	250.97
620-00-46211-000-000	FLAT RESIDENTIAL SEWER	0.00	691.32	1,100.00	-408.68	62.85
620-00-46221-000-000	METERED RESIDENTIAL SEWER	276.72	275,983.90	550,000.00	-274,016.10	50.18
620-00-46221-001-000	METERED MULTI FAM RES SEWER	0.00	10,013.14	25,000.00	-14,986.86	40.05
620-00-46222-000-000	METERED COMMERCIAL SEWER	0.00	121,280.38	275,000.00	-153,719.62	44.10
620-00-46223-000-000	METERED INDUSTRIAL SEWER	0.00	100,143.84	140,000.00	-39,856.16	71.53
620-00-46224-000-000	METERED PUBLIC AUTHORITY	0.00	20,122.24	40,000.00	-19,877.76	50.31
620-00-46226-000-000	Leachate Treatment	0.00	0.00	0.00	0.00	0.00
620-00-46230-000-000	BOD CHARGES - HARLEY DAVIDSON	0.00	0.00	0.00	0.00	0.00
620-00-46310-000-000	PENALTIES	0.00	0.00	0.00	0.00	0.00
620-00-46320-000-000	SERVICING CUSTOMER LATERALS	0.00	0.00	0.00	0.00	0.00
620-00-46350-000-000	MISC. OPERATING REVENUE	0.00	0.00	0.00	0.00	0.00
PUBLIC CHARGES FOR SERVICES		276.72	528,234.82	1,031,100.00	-502,865.18	51.23
620-10-49200-000-000	TRANSFER	0.00	0.00	0.00	0.00	0.00
620-10-49200-001-000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
DONATIONS		0.00	0.00	0.00	0.00	0.00
Total Revenues		619.47	532,050.56	1,032,620.42	-500,569.86	51.52

Fund: 620 - SEWER FUND

Account Number	2017 August	2017 Actual 08/20/2017	2017 Budget	Budget Status	% of Budget	
620-00-59080-000-000	TAXES	0.00	0.00	0.00	0.00	
620-00-59081-000-000	TAXES -FICA	1,719.75	7,837.08	14,962.35	7,125.27	52.38
620-00-59200-000-000	INTERFUND TRANSFER	0.00	0.00	0.00	0.00	0.00
620-00-59313-000-000	COLLECTING MAINS & ACCESSORIES	0.00	0.00	0.00	0.00	0.00
620-00-59379-000-000	ASSET: GEN EQUIP. LAB, COMMUNI	0.00	0.00	0.00	0.00	0.00
620-00-59403-000-000	DEPRECIATION	16,118.74	128,949.92	0.00	-128,949.92	0.00
620-00-59427-000-000	PRINCIPAL ON DEBT	0.00	0.00	336,341.76	336,341.76	0.00
620-00-59431-000-000	INTEREST ON DEBT	0.00	79,521.64	155,265.88	75,744.24	51.22
620-00-59432-000-000	AMORTIZATION OF DEBT DISCOUNT	0.00	0.00	0.00	0.00	0.00
620-00-59820-000-000	OPERATION SUPERVISION & LABOR	23,154.12	94,119.43	158,614.20	64,494.77	59.34
620-00-59821-000-000	POWER & FUEL FOR PUMPING	5,108.60	41,599.74	65,000.00	23,400.26	64.00
620-00-59825-000-000	SLUDGE CONDITIONING CHEMICALS	0.00	3,163.74	6,500.00	3,336.26	48.67
620-00-59826-000-000	OTHER CHEMICALS-SEWAGE	0.00	0.00	0.00	0.00	0.00
620-00-59827-000-000	OTHER OPERATING SUPPLIES	349.46	2,200.13	5,500.00	3,299.87	40.00
620-00-59828-000-000	OPERATION-TRANSPORTATION	269.98	8,954.52	12,500.00	3,545.48	71.64
620-00-59831-000-000	MAINT SEWAGE COLLECTIONS	0.00	915.29	5,000.00	4,084.71	18.31
620-00-59832-000-000	MAINT COLLECTION SYSTEM PUMP	13,684.66	23,789.82	20,000.00	-3,789.82	118.95
620-00-59833-000-000	MAINT TREATMENT/DISPOSAL PLANT	4,746.10	17,883.62	20,000.00	2,116.38	89.42
620-00-59833-001-000	MAINT TREATMENT/DISPOSAL PLANT	0.00	0.00	0.00	0.00	0.00
620-00-59834-000-000	MAINT GENERAL PLANT STRUCTURE	0.00	5,499.51	9,000.00	3,500.49	61.11
620-00-59834-001-000	MAINT GENERAL PLANT STRUCTURE	0.00	0.00	0.00	0.00	0.00
620-00-59835-000-000	MAINT OF METERS	150.96	2,722.69	7,398.00	4,675.31	36.80
620-00-59840-000-000	BILLING, COLLECTING & ACCTG	2,701.38	22,299.03	34,000.00	11,700.97	65.59
620-00-59842-000-000	METER READING	0.00	5,060.55	10,727.10	5,666.55	47.18
620-00-59850-000-000	ADMIN & GENERAL SALARIES	0.00	720.00	13,915.00	13,195.00	5.17
620-00-59851-000-000	OFFICE SUPPLIES & EXPENSES	316.85	3,887.00	10,000.00	6,113.00	38.87
620-00-59852-000-000	OUTSIDE SERVICES EMPLOYED	255.00	9,016.87	5,000.00	-4,016.87	180.34
620-00-59852-001-000	OUTSD SERV.-TEST/SLUDGE HAUL	328.08	31,290.98	60,000.00	28,709.02	52.15
620-00-59852-002-000	OUTSD SERV.-PHOSPHOROUS	0.00	0.00	0.00	0.00	0.00
620-00-59853-000-000	INSURANCE EXPENSE	0.00	5,253.60	7,500.00	2,246.40	70.05
620-00-59854-000-000	EMPLOYEE PENSIONS & BENEFITS	6,712.76	52,250.35	66,726.06	14,475.71	78.31
620-00-59855-000-000	REGULATORY COMMISSION	0.00	0.00	0.00	0.00	0.00
620-00-59856-000-000	MISC. GENERAL EXPENSE	108.07	2,303.74	5,000.00	2,696.26	46.07
=====						
OTHER FINANCING USES	75,724.51	549,239.25	1,028,950.35	479,711.10	53.38	
=====						
Total Expenses	75,724.51	549,239.25	1,028,950.35	479,711.10	53.38	
=====						
Net Totals	-75,105.04	-17,188.69	3,670.07	20,858.76	-468.35	