

Wednesday, September 24, 2014  
8:00AMCity Hall, Council Chambers  
23 N 2<sup>nd</sup> Street**COMMISSION  
MEMBERS**ALLEN "AJ" THEILER  
CHAIRPERSON  
TERM EXP. 2015TIM GLAESER  
TERM EXP. 2017DALE ARTHUR  
TERM EXP. 2019BILL ERICKSON  
TERM EXP. 2018BILL PAULSON  
TERM EXP. 2016"WINTER,  
SPRING,  
SUMMER, FALL...  
TOMAHAWK  
HAS IT ALL"**AGENDA**

1. **CALL TO ORDER**
2. **PUBLIC COMMENTS** (During this item on the agenda the Commission listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
3. **MINUTES**
  - a. August 26, 2014
4. **CHECKS**
  - a. 15006 – 15048 in the amount of \$224,397.93
5. **FINANCIAL REPORT**
  - a. September 2014
6. **NEW BUSINESS**
  - a. Yearly Water System Inspection (Sanitary Survey Report)
  - b. Upgrade at the Dump Station
  - c. Council Action on Ordinance Change
  - d. Set Date for Approval of Wastewater Bid Opening
  - e. Estimate for Theiler Dr and Kaphaem Rd Sewer
7. **OLD BUSINESS**
  - a. Funds Due to the General Fund from the Water and Sewer Funds
8. **REPORTS**
  - a. Director's Report
9. **NEXT MEETING**
  - a. October 28, 2014
10. **ADJOURN**

Any additions to this agenda will be added to the original posted at City Hall. Any person who has a qualifying disability as defined by the American's with Disabilities Act, that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Clerk-Treasurer at City Hall, 453-4040, at least three days prior to the meeting so any necessary arrangements can be made to accommodate each request.

**PLEASE TURN CELL PHONES ON SILENT DURING MEETINGS**



1 **2.) Upgrade at the Dump Station Located at the City Garage**

2  
3 TOLVSTAD stated that the system is lacking a break system. THEILER MOVED to bring  
4 the station in compliance and ERICKSON seconded. The VOTE was unanimous.

5  
6 **3.) Council Action on Ordinance Change**

7  
8 Clerk BARTZ updated the Commission stating that the Council has introduced the  
9 recommended ordinances to change "health inspector" to "building inspector".

10  
11 **4.) Set Date for Approval of Wastewater Bid Opening**

12  
13 TOLVSTAD explained the bid process. He stated that the equipment will be bid  
14 separately and the project will be bid with the specific equipment that was previously  
15 bid out.

16  
17 **5.) Estimate for Theiler Dr and Kaphaem Rd Sewer**

18  
19 The Commission reviewed the estimate. ERICKSON asked if there were any grants  
20 available to eliminate the septic systems in the recharge area. Discussion followed  
21 regarding subdivision requirements.

22  
23 ERICKSON asked what the next step would be. THEILER stated that the Commission  
24 should encourage developers to draw smaller lots and provide water and sewer to the  
25 lots.

26  
27 TOLVSTAD stated that the Comprehensive Plan is due to be updated and the  
28 Commission should be active in that process.

29  
30 OLD  
31 BUSINESS

32 **1.) Funds Due to the General Fund from the Water and Sewer**

33 Clerk BARTZ stated that the sewer amounts are due to the general fund because of  
34 payroll costs. She explained that the water amounts are due to the general fund from  
35 the "River Crossing" project and part is payroll costs.

36 DIRECTOR'S  
37 REPORT

38 TOLVSTAD reported that the pavement where the water mains were repaired is getting  
39 patched.

40 NEXT MEETING The next Water and Sewer Utility Commission meeting will be on October 28, 2014 at  
41 8:00AM at City Hall.

1 ADJOURN THEILER MOVED to adjourn the meeting and GLAESER seconded. The VOTE was  
2 unanimous. The meeting of the Water and Sewer Commission was adjourned at  
3 9:07AM.  
4  
5 Approved: October 28, 2014