

Tuesday, December 30, 2014
8:00AMCity Hall, Council Chambers
23 N 2nd Street**COMMISSION
MEMBERS**ADAM WEBSTER
TERM EXP. 2015SCOTT BORCHARDT
TERM EXP. 2017DALE ARTHUR
TERM EXP. 2019BILL ERICKSON
TERM EXP. 2018BILL PAULSON
TERM EXP. 2016“WINTER,
SPRING,
SUMMER, FALL...
TOMAHAWK
HAS IT ALL”**AGENDA**

1. **CALL TO ORDER**
2. **PUBLIC COMMENTS** (During this item on the agenda the Commission listens to oral comments from members of the public on non-agenda items. When speaking please state your name and limit your time to five minutes.)
3. **CHECKS – 15137 – 15175** in the amount of \$72,134.54
4. **FINANCIAL REPORT**
 - a. December 2014
5. **OLD BUSINESS**
 - a. Vacant Operator Position – Water Department
 - b. Capacity, Management, Operation and Maintenance (CMOM)
 - c. Wastewater (Sewer) Rate Increase
 - d. Wastewater Project Updates
6. **DIRECTOR’S REPORTS**
7. **NEXT MEETING – January 27, 2015 at 8:00AM**
8. **ADJOURN**

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PLEASE TURN CELL PHONES ON SILENT DURING MEETINGS

1 **MINUTES OF THE WATER AND SEWER UTILITY COMMISSION**
2 **City of Tomahawk**
3 **City Council Chambers**
4 **December 30, 2014**

5
6 CALL TO ARTHUR called the meeting of the Water and Sewer Utility Commission meeting to
7 ORDER order at 8:00AM.

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9 ROLL CALL Commission members present were Scott Borchardt, Dale Arthur and Bill Paulson.
10 Absent was Bill ERICKSON and Adam Webster. Also present was Director of Public
11 Works Mike Tolvstad and Clerk-Treasurer Amanda L. Bartz.

12
13 PUBLIC There were no public comments.
14 COMMENTS

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16 CHECKS PAULSON MOVED to approve check numbers 15137 – 15157 in the amount of
17 \$72,134.54 and BORCHARDT seconded. The VOTE was unanimous.

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19 FINANCIAL The December 2014 financial report was approved by signature of the Commission.
20 REPORT

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22 OLD BUSINESS **1.) Vacant Operator Position – Water Department**

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24 TOLVSTAD asked the Commission who they would like to represent them on the
25 interview for the Water Operator. He stated that the process would start the first week
26 in January. The Commission chose ARTHUR as the representative.

27
28 **2.) Capacity, Management, Operation and Maintenance (CMOM)**

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30 The Commission discussed selection of a consultant to perform the CMOM. The
31 Commission decided by unanimous consent to interview three consultants at the
32 February 24, 2015 meeting.

33
34 TOLVSTAD stated that the CMOM is required to be filed with the Department of Natural
35 Resources by August of 2016.

36
37 **3.) Waste Water (Sewer) Rate Increase**

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39 PAULSON requested a more in-depth explanation for the need for the rate increase for
40 December 11, 2014. BORCHARDT voiced the same concerns about the amount of
41 information that was available to them when they made their recommendation.
42

1 TOLVSTAD stated that he will contact MSA Professional Services and have them attend
2 the next meeting of the Utility Commission.

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4 **4.) Waste Water Project Updates**

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6 There were no updates.

7
8 DIRECTOR'S TOLVSTAD reported that the process to find a used Vac-Con has started and expects to
9 REPORT have a unit sometime in the spring or early summer for the start of the sewer cleaning
10 season.

11
12 NEXT MEETING The next Water and Sewer Utility Commission meeting will be January 27, 2015 at
13 8:00AM at City Hall.

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15 ADJOURN BORCHARDT MOVED to adjourn the meeting and PAULSON seconded. The VOTE was
16 unanimous. The meeting of the Water and Sewer Commission was adjourned at
17 9:30AM.

18
19 Approved: DRAFT _____